27 November 2015

**To:** Town Mayor, Councillor R Aldcroft

 Deputy Town Mayor, Councillor D Minnery

 Councillors: Mrs K. Brown, J Cadwallader, D. Erwin, S. Glover,

 C. Purcell (Vice Chairman), L J. M. Ridgway (Chairman), R. Smith and L Owen

**Also to:** All Members of the Town Council for information.

Dear Councillor

You are required to attend a meeting of the **Finance & General Purposes Committee** to be held in the Council Chamber, Town Hall, Frogmore Road, Market Drayton**,** on **Thursday 3 December 2015** starting at **7.15pm**.

Yours sincerely



Julie Jones

Town Clerk

**AGENDA**

**15.231.FG PUBLIC SESSION**

Members of the public are invited to question the Council/Committee on local issues, provided they indicate their intention to do so to the Town Clerk by NOON on the day before the meeting. Questions may be answered during this session or deferred for further advice. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public session at the Chairman’s discretion).

Standing Orders will be suspended for fifteen minutes during the

PUBLIC SESSION

**15.232.FG APOLOGIES**

 To receive apologies for absence.

**15.233.FG DISCLOSABLE PECUNIARY INTERESTS**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

**15.234.FG MINUTES**

To agree the minutes of a meeting of the Finance and General Purposes Committee held on 15 October 2015. (Enclosed).

**15.235.FG SMALL GRANTS**

To consider the following grant applications:

1. Market Drayton Over 60’s Social Club
2. MacIntyre
3. Pezanas Twinning Association

 Information enclosed.

**15.236.FG STANDING ORDER 24**

To remind members of the importance of standing order 24 – Unauthorised activites.

**15.237.FG**  **FIRE RISK ASSESSMENT**

 To hear an update from the Chairman on the progress of work carried out.

**15.238.FG WORKING GROUP**

To hear an update from the Chairman and arrange for the group to meet again to discuss Standing Orders and Financial Regulations and the criteria for Small Grants.