**Market Drayton Neighbourhood Plan**

**Steering Group Management Meeting 9th December 2015**

**Venue: Town Council Offices**

**Attendees:** Julie Jones, Richard Priestley, Peter Wilson, Chris Gooding

Returns to date approx. 320 hard copies 70 electronic

No specific percentage required as long as every effort has been made to notify population

Closing date to be extended until end of January 2016

Propose display/promotion at Morrisons /Argos – **PW** to investigate

**JJ** to review prize draw timescales

Review of NP Project Activities provided by **CG** (Attached 1-33)

14 Issues Session early to mid-February to include Councillors, local activists, influencers, businesses, Canal & River Trust, day + evening session max 2 hours to feedback on key points/prompts

15 **SG** to draft up solutions/policy options supported by Bill Bloxome (Planning)

17 Public Events late February early March (key survey results, vision, objectives, policy options)

19 Site Assessments – Bill Bloxome

20 Strategic Environmental Assessment, Habitat Regulations Assessments mostly Shropshire Council **– JJ** to meet with Andy Mortimer January 2016

21 First Draft NP – Bill Bloxome to assist

22 Key points synopsis via Drayton Messenger (6 week consultation)

26 List of Engagement & Consultation – key areas to be on website –**PW/JJ**

27 Measure against SAMDEV & other higher level documents

28 Key Stakeholders including Canal Trust

31 Modifications!

RP requested Data Orchard and existing SG timeline be merged and to include column for responsibility eg SG, DO, SC

Purchase boxes for drop off use in library, Festival Drayton etc…

Follow up and use the Senior Citizen surveys produced by Eric Davies

**RP** suggested **Town Council /JJ** to consider short term role for canvassing/leg work at key locations eg

Festival Drayton

Post Office

Library

Morrisons

Asda

W H Smiths

Fordhall

Smaller supermarkets

Ready supply of survey forms/posters to be available **(Jane)**

Posters need to hi-light Prize Draw (**Jane** to modify?)