**Market Drayton Town Council Neighbourhood Plan Steering Group**

 **Meeting at 12.00pm on Wednesday20th January 2016 at the Town Council Offices**

**Items for Discussion**

1. Notes of meeting of 21 October2015 - attached **RP**
2. Additional Actions & Activities undertaken since previous meeting including:
* Neighbourhood Plan Survey Promotion and Support Events including Festival of Lights, Over 60s Club, Grove School, Festival Drayton & Morrisons Supermarket. **RH/PW**
* Closing date for Survey returns extended until end of January 2016
* Town Council Neighbourhood Plan website pages **JJ**
* New evidence base -MD bus services consultation **RH/RP**
1. Data Analysis Report
	1. Summary of the timescale , content and format of the Report of the first consultation process **CG**
	2. Current status of Data Analysis of the first consultation process **CG**
2. Update and timeline of the Development Plan Project Activities -attached **CG /PW**
3. Any other business **RP**
4. Date of Next Meeting **RP/PW**