**Market Drayton Neighbourhood Plan Steering Group Meeting Notes**

**Date of Meeting:** Wednesday 15th July 2015

**Venue:** Town Council Chamber

**Attendees:** Richard Priestley (Chair), Cllr Roger Hughes, Julie Jones, Peter Wilson, Nicola Fisher, Hamish Armytage, Val Brown, Roy Tydeman, Cllr Lee Ridgeway, Chris Gooding (Data Orchard), John Knight (Loggerheads PC)

**Apologies:** none

New members of the group introduced, Chris Gooding of Data Orchard and Cllr John Knight from Loggerheads PC

Pre-Consultation Event 9th September

* Vernon suite at Festival Drayton booked all day
* **JJ** to book market stalls 8.30am – 2.30pm for 5th and 9th September
* **LR** to seek Member support to at finance meeting 30th July
* **PW/NF** to plan manning/timescales/materials eg boards, maps, banners, extracts from SAMDEV
* Walkthrough flow plan proposed by **CG** and number of topic stations selected and agreed
* Keep it simple – post its –yes or no –rate objectives 1 to 8
* Stall at Morrisons 12th September? tbc

**NF** advised meeting that Market Drayton not considered an elderly population

Grove School Headmistress to be approached regarding youth involvement-urgent

Business Questionnaire

* Proposed amendments from CG and Steering Group panel reviewed and accepted**. PW** to amend
* Target August issue of Drayton Messenger for centrefold Business Questionnaire
* Returns to Data Orchard – Royal Mail Licence required – Questionnaire also to be on-line
* Also promote 9th September Event in August Messenger

 Updated circulation and contact list required for Data Orchard **PW**

Tern Hill to be included in consultation

Terms of Reference for Steering Group to be reviewed with Data Orchards guidance

Items for discussion at next meeting:

* Final preparation for Pre-consultation events on 9th September
* Business Questionnaire

Date of next meeting Wednesday 12th August 10.00am in Town Council Chamber