**Market Drayton Neighbourhood Plan Steering Group Meeting Notes**

**Date of Meeting: Wednesday 16th March 2015**

**Venue: Offices of Halletec Environmental Cheshire Street**

**Attendees:** Richard Priestley (Chair), Cllr Roger Hughes, Julie Jones, Peter Wilson, Nicola Fisher, Alastair Duncan (Halletec)

**Apologies:** Cllr David Minnery

First draft ‘Statement of Intent’ reviewed.

Expand paragraph 5 ‘Objectives and Visions’ of draft Statement of Intent to include ‘Continuing Improvements in Town Centre’ and ‘Housing’ **RP**

Costs for planning, writing expertise, publishing and other outsource skills to be explored **JJ/RP/PW**

Funding sourced to date includes Locality £8k grant and £5k Shropshire Council which covers current year. MDTC will budget for additional funding for next year.

Further clarification of CIL required **PW**

A file of other Neighbourhood Plans to be compiled for reference.

Meeting arranged with Shifnal Neighbourhood Plan Steering Group Chair to discuss best practice (running 6 months ahead of Market Drayton) **RP/PW**

**JJ/RH/PW** provided feedback on Locality Roadshow Event held in Manchester attended earlier in the day.

**Locality Worksheets**

Sheets 1-3 completed

Sheet 4 Engagement, what do want to engage about? **RP/PW** to compile

June issue of Drayton Messenger best route for publicity and awareness

**JJ** to add NP page to Town Council website

Other methods of promotion:

* Facebook (must be managed and monitored)
* Market Drayton Advertiser
* Radio
* Events
* Business Survey

**RP** to feedback status to Community & Governance Committee

**AD** to produce provisional Marina development outline

**Date and time of Next Meeting**: 15th April 2016 2.30pm