**Notes of a Meeting of the Market Drayton Neighbourhood Plan Steering Group held on Tuesday 18th April 2017**

**Present:** Councillor Roger Hughes (Joint Chairman), Bill Bloxsome (Data Orchard), Hamish Armytage (Drayton Messenger), Julie Jones (Town Clerk), Peter Wilson (NP Project Officer), Paul Nash (Adderley PC), Nicola Fisher (Shropshire Council)

**Apologies**: Alistair Duncan (Halletec Environmental), Dr.Richard Priestley (Joint Chairman)

Councillor Hughes advised the meeting that Dr Richard Priestley had formally declined to chair the meeting because of his concerns with regards to the agenda and various communications and other issues.

Councillor Hughes advised that we had reached a point where we needed to move forward with the process hence the reduced agenda.

PN asked for confirmation that the Parishes “comments on the comments” document had been received and noted. This was confirmed and it would be held on file as a record of the ‘agree to disagree’ objection points. The Parishes had expected that this would be the case and therefore are aware that the process will move forwards.

1. **Documents were tabled as follows:**
* Market Drayton Neighbourhood Development Plan Reg 15 Draft Plan version 2 April 2017
* Market Drayton Neighbourhood Plan Changes to Draft Plan following Reg 14 (1)
* Market Drayton Neighbourhood Plan Schedules of Representations in response to Draft Plan April 2017
1. **Notes from meeting 8th February** **2017**–

There were no comments in relation to the notes from this meeting hence it was **agreed** that they were a correct record.

1. **Schedule of Representations**

**PN** suggested that page 6 C11 paragraph 2.5 conflicted with what is said under S9 S10 & S13. This was agreed and BB to amend accordingly.

1. **List of Alterations to Draft Plan v2**

There were no further comments other than the item above to be added.

1. **Draft Neighbourhood Plan v2**

 The Chairman proposed that the draft Neighbourhood Plan no 2 April 2017 is now submitted to the Town Council under Regulation 15. This was seconded by **HA** and agreed by the rest bar one abstention of those attending. The proposal was carried.

1. **Next Steps**

**BB** to update the Plan to incorporate change identified today, revise the basic conditions statement and the Strategic Environmental Assessment.

The Chairman advised that this would be the final meeting of the Steering Group as its work is now completed as the process has reached the Regulation 16 Stage.

The Town Council resolved at a meeting on Wednesday 12th April to take the Neighbourhood Plan process back in house through to the final stages. The Group members are thanked for their hard work in reaching this stage.

Any members of the Group wishing to be kept informed of further progress are welcome to do so and the Town Council are happy to share information and support the 3 Parishes in their own Neighbourhood Plan journey.