30 June 2017

**To:** All members

Dear Councillor

You are required to attend a meeting of the **Finance & General Purposes Committee** to be held in the Council Chamber, Town Hall, Frogmore Road, Market Drayton**,** on **Thursday 6 July 2017** starting at **7.30 pm**.

Yours sincerely



Julie Jones

Town Clerk

**AGENDA**

**1.FG PUBLIC SESSION**

Members of the public are invited to question the Council/Committee on local issues, provided they indicate their intention to do so to the Town Clerk by NOON on the day before the meeting. Questions may be answered during this session or deferred for further advice. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public session at the Chairman’s discretion).

Standing Orders will be suspended for fifteen minutes during the

PUBLIC SESSION

**2.FG APOLOGIES**

To receive apologies for absence.

**3.FG DISCLOSABLE PECUNIARY INTERESTS**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

**4.FG MINUTES**

To agree the minutes of a meeting of the Finance and General Purposes Committee held on 26 January 2017. (Enclosed).

**5.FG HONORARY TOWNSMAN**

To consider and confirm the frequency of this award.

**6.FG SMALL GRANTS**

1. Age UK request £300
2. Beulah House request funding towards a Christmas Party
3. Drayton Driver’s Day no specific amount requested
4. Ginger and Spice event no specific amount requested.
5. MD Festival of Transport request £300.
6. MD Foodbank no specific amount requested.
7. MD Good Neighbours Scheme request £300.
8. MD Swimming Club request £300.
9. The Methodist Church – Buttercross to Bethelem request £300.

There is £3,000 in budget for small grants.

**7.FG MENCAP**

To reconsider this grant application and the future process of large grant requests (request enclosed).

There is no money in budget for large grants.

**8.FG PLANNING COMMITTEE POLICY**

To consider the way in which Planning applications are considered. To discuss allowing the Clerk to circulate the applications to members and only have a meeting if it is ‘called’ in.

**9.FG ACCESS TO THE TOWN HALL**

To consider access to the town hall and the Clerks offices.

**10.FG** **MISS USE OR MISSAPPROPRIATION OF COUNCIL FUNDS**

To consider setting up a policy for the miss use or misappropriation of Council funds.

**11.FG I.T. EQUIPMENT FOR MEMBERS**

To consider providing laptops/i pads for Councillors.

**12.FG RISK REGISTER**

To review the Council’s financial risk register (enclosed)

**13.FG FINANCIAL TERMS FOR THE ZONE BUILDING**

To agree the financial terms for the building of the Zone centre (information enclosed)

**14.FG FINANCIAL REPORT**

To receive the income and expenditure report for:

1 January - 31 March 2017 (month 10,11 and 12 enclosed).

1 April 2017 - 30 June 2017 (month 1,2 and 3 enclosed)

**15.FG** **BANK INFORMATION**

Lloyds Bank account has been closed and the outstanding balances transferred to Handelsbanken; the Council’s bank.