

Market Drayton Town Council**Minutes of The Annual Council meeting held on 12 May 2022
at 7.30pm.**

PRESENT: Councillors: R. Aldcroft, A. Allen, T. Beckett, Mrs J. Beckett, B. Chapman, M. Erwin, R. Hughes, T. Manton, I. Nellins, N. Roberts, and M. Whittle.

Also: 6 member of the public present and 5 virtual attendees.

Clerks: Sue Thomas, Town Clerk.

The Mayor announced the meeting was being recorded and live streamed.

The Mayor welcomed everyone to the meeting and thanked members and staff for their support over the last year.

C.01 Election of Town Mayor for the municipal year 2022/23

Councillor Allen proposed, Councillor Hughes seconded to **nominate Councillor Whittle.**

Council Chapman proposed to nominate Councillor Erwin. Councillor Erwin declined the nomination.

There were no further nominations.

It was **RESOLVED:**

To duly elect Councillor Whittle as Town Mayor for the municipal year 2022/23.

The Town Mayor was presented with the Chain of Office and signed a Declaration of Office.

The Mayor thanked members for their support in electing him as mayor.

C.02 Election of Deputy Town Mayor for the municipal year 2022/23

Councillor Aldcroft proposed, Councillor Manton seconded to nominate Councillor T Beckett.

There were no further nominations.

It was **RESOLVED:**

To duly elect Councillor T Beckett as Deputy Mayor for the municipal year 2022/23

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The Deputy Mayor signed a Declaration of Office.

C.03 Apologies for absence

Members noted an apology from Councillor Chevins due to work commitments.

C.04 Disclosable Pecuniary Interests

No Disclosable Pecuniary Interests were declared.

C.05 Public Session

Councillor Allen proposed, Councillor Whittle seconded, and it was **RESOLVED:**

To suspend Standing Orders for up to fifteen minutes to allow a member of the public to speak.

A member of the public raised concerns about the following:

- The inadequate drains, downpipes, and gutters in parts of the town.
- The lack of infrastructure to support additional development in the town
- The shortage of local police in the town
- Lack of facilities at the doctor's surgery
- Some flats in the town with inadequate fire escapes.

The Mayor said the issues would be looked into and an update would be provided to the member of the public.

Councillor Chapman said that some of the issues raised would be addressed by the building inspection group.

C.06 Minutes

Councillor Manton proposed, Councillor Roberts seconded, and it was **RESOLVED:**

To agree and adopt the minutes of the of a meeting of Market Drayton Town Council held on 21 April 2022.

C.07 Appointments of Standing Committees Chairman and Vice Chairman

The Chair asked for nominations for Chairman and Vice Chairman for the standing committees:

i) Planning - Chairman

Councillor Manton proposed, Councillor Nellins seconded to **nominate Councillor Chapman.**

Councillor Aldcroft proposed, Councillor Whittle seconded to **nominate Councillor Allen**

There were no further nominations.

It was **RESOLVED:**

To duly elect Councillor Allen as Chairman of the Planning Committee for the municipal year 2022/23.

Planning – Vice Chairman

Councillor Aldcroft proposed, Councillor T. Beckett seconded to **nominate Councillor Hughes.**

There were no further nominations.

It was **RESOLVED:**

To duly elect Councillor Hughes as Vice Chairman of the Planning Committee for the municipal year 2022/23.

ii) Community and Governance - Chairman

Councillor Manton proposed, Councillor T Beckett seconded, to **nominate Councillor Nellins.**

Councillor Aldcroft proposed, councillor Allen seconded, **to nominated Councillor Erwin.**

There were no further nominations.

It was **RESOLVED:**

To duly elect Councillor Erwin as Chairman of the Community and Governance Committee.

Community and Governance – Vice chairman

Councillor T Beckett proposed, Councillor Aldcroft seconded to **nominate Councillor Allen.**

There were no further nominations.

It was **RESOLVED:**

To duly elect Councillor Allen as Vice Chairman of the Community and Governance Committee for the municipal year 2022/23.

iii) Services and Facilities - Chairman

Councillor Allen proposed, Councillor Nellins seconded to **nominate Councillor Aldcroft.**

Councillor T Beckett proposed, Councillor J Beckett seconded to **nominate Councillor Hughes.**

There were no further nominations.

It was **RESOLVED:**

To duly elect Councillor Aldcroft as Chair of the Services and Facilities Committee for the municipal year 2021/22.

Services and Facilities - Vice Chairman

Councillor Allen proposed, Councillor Roberts seconded to **nominate Councillor Hughes.**

Councillor Hughes declined the nomination.

Councillor Whittle proposed, Councillor Nellins seconded to **nominate Councillor Roberts.**

There were no further nominations

It was **RESOLVED:**

To duly elect Councillor Roberts as Vice Chairman of the Services and Facilities Committee for the municipal year 2022/23.

iv) Finance and General Purposes - Chairman

Councillor Hughes proposed, Councillor Aldcroft seconded to **nominate Councillor T Beckett**

Councillor Chapman proposed, Councillor Nellins seconded to **nominate Councillor Manton**

There were no further nominations.

It was **RESOLVED**:

To duly elect Councillor T Beckett as Chair of the Finance and General Purposes Committee for the municipal year 2022/23

Finance and General Purposes – Vice chairman

Councillor Whittle proposed, Councillor Aldcroft seconded to **nominate Councillor Hughes.**

There were no further nominations.

It was **RESOLVED**:

To duly elect Councillor Hughes as Vice Chair of the Finance and General Purposes Committee for the municipal year 2022/23

C.08 Personnel Committee and Personnel Appeals Committee

After a short discussion, Councillor Nellins proposed, Councillor Whittle seconded and it was **RESOLVED**:

Membership of the following committees:

- **Personnel Committee Councillors, Aldcroft, Chevins, Erwin, Hughes, Nellins, and Whittle**
- **Personnel Appeals Committee Councillors, Allen, J. Beckett, T. Beckett, Chapman, Manton and Roberts.**

C.09 Appointment of any New Committee

No new Committees were appointed.

C.10 Appointment of Representatives on Outside Bodies

After a short discussion, Councillor Hughes proposed, Councillor Allen seconded and it was **RESOLVED**:

To appoint the following representatives to the outside bodies.

1. **Market Drayton Community Enterprise - Councillor Whittle**
2. **Emergency Planning – Councillor Aldcroft**
3. **RAF Shawbury Helicopter Noise Liaison Group – Councillor Manton**
4. **Shropshire Association of Local Councils Area Committee - Councillors Aldcroft and Whittle**
7. **Market Drayton Traders Association - Councillors Chevins and Hughes**

9. Market Drayton Carnival Committee - Councillor Chevins

5. Councillor Hughes Proposed, Councillor Allen seconded and it was **RESOLVED:**

To appoint Councillors T Beckett and Hughes to Market Drayton Sport Association.

6. Councillor Whittle Proposed, Councillor Hughes seconded and it was **RESOLVED:**

To appoint Councillors Aldcroft, Hughes and Whittle to the Zone Steering Group.

8. Councillor Hughes proposed, Councillor Allen seconded and it was **RESOLVED:**

To appoint Councillors Allen, Manton and Roberts to Walkmill Meadows Group.

C.11 REVIEW OF POLICIES

i) Financial Regulations

Documents were circulated prior to the meeting.

The clerk said the amendments were as per the model standing orders issued by NALC

Councillor Aldcroft proposed, Councillor Allen seconded, it was **RESOLVED:**

To adopt Financial Regulations with the suggested amendments under section 11.

ii) Standing orders

Documents were circulated prior to the meeting.

The clerk said the amendments to sections 18 were as per the model standing orders issued by NALC.

The Clerk also suggested an alteration to section 3s to allow secret ballots for votes on the appointment of chairs, vice chairs and nominations for Honorary Townsperson.

With the amendment included a resolution would still be required for a secret ballot.

After a short discussion

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Councillor T Beckett proposed, Councillor Allen seconded and it was **RESOLVED:**

To adopt the standing orders with the suggested amendment to Section 18, the removal of section 8b and the amendment to section 3s to allow a secret ballot.

C.12 Schedule of Meetings

Councillor Whittle proposed, Councillor Nellins seconded and it was **RESOLVED:**

To approve the schedule of ordinary meetings for the 2022/23 Civic year.

C.13 Delegation and Terms of Reference for Committees:

Documentation was circulated prior to the meeting.

Councillor Aldcroft proposed, Councillor Roberts seconded and it was **RESOLVED:**

To agree the delegation arrangements and terms of references for the following standing committees with the suggested amendments from the Town Clerk.

- i) **Finance and General Purposes**
- ii) **Services and Facilities**
- iii) **Planning**
- iv) **Personnel**
- v) **Community and Governance**

C.14 Internal Audit Report 2021/22 Final

Documentation was circulated prior to the meeting

The Mayor thanked the RFO for her hard work in completing the audit.

Councillor Manton proposed, Councillor Nellins seconded, and it was **RESOLVED:**

To agree and approve the end of year Internal Audit Report 2021/22 Final.

C.15 For Information:

- Neighbourhood Fund - £44001.18 has been received from Shropshire Council.
- Meet the Lead Event - taking place on 19th May 2022 at the Town Hall.
Councillor Nellins said that a Future Connectivity Consultation is also taking place on the 19th, he encouraged all to attend and requested that members publicise the event.

- Paperless Meetings – All future Meeting Agendas and associated papers will be emailed to members. Copies will continue to be available in the Councillors Folder.

The meeting concluded at 8.20pm.

Chairman: Date: