7 June 2019

**To:** All members

Dear Councillor

You are required to attend a meeting of the **Finance & General Purposes Committee** to be held in the **Council Chamber, Town Hall, Frogmore Road, Market Drayton,** on **Thursday 13 June 2019 at 7.30pm**. The meeting is open to the Press and Public.

Distribution all members

Yours sincerely



Julie Jones

Town Clerk

**AGENDA**

**1.FG PUBLIC SESSION**

Members of the public are invited to question the Council/Committee on local issues, provided they indicate their intention to do so to the Town Clerk by NOON on the day before the meeting. Questions may be answered during this session or deferred for further advice. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public session at the Chairman’s discretion).

Standing Orders will be suspended for fifteen minutes during the

PUBLIC SESSION

**2.FG APOLOGIES**

To receive apologies for absence.

**3.FG DISCLOSABLE PECUNIARY INTERESTS**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

**4.FG MINUTES**

To agree the minutes of a meeting of the Finance and General Purposes Committee held on 28 March 2019.

(Enclosed).

**5.FG ACCESS CONTROL TO SIDE ENTRANCE DOOR**

To consider if the benefit of installing access control to the side entrance door of the Town Hall outweighs the expense. Approximate costings enclosed; see Appendix FG09

**6.FG GUIDANCE ON THE ROLES OF THE MAYOR AND DEPUTY MAYOR**

To consider agreeing guidance for the roles of Mayor and Deputy Mayor. See Appendix FG10 (enclosed)

**7.FG** **GRANTS**

To consider the following applications:

1. Market Drayton Food Bank
2. Drayton Relief in Need Charity
3. Market Drayton Good Neighbours Scheme
4. Ginger and Spice Festival
5. Market Drayton Community Enterprise

There is £4,000 in the grants budget.

See Appendix FG11 (enclosed)

**8.FG** **INTERNAL AUDIT REPORT 2018-19**

To approve the end of year Internal Audit Report 2018-19.

See Appendix FG12 (enclosed).

**9.FG** **FINANCIAL REPORT**

To receive the income and expenditure report:

22 March 2019 – 31 May 2019. See Appendix FG13 (enclosed).