

Market Drayton Town Council**Minutes of a Council meeting****held at The Town Hall, Frogmore Road on Thursday 10 April 2025 at 7.30pm.**

PRESENT: Councillors: R Aldcroft (Mayor), B. Chapman, P. Glover, G. Groves, W. Love, T. Manton, I. Nellins, and A. Sanderson.

ABSENT: Councillor: Mrs. J. Beckett, T. Beckett, M. Erwin, and R. Hughes.

In Attendance: 0 members of the public were present, and 0 members of the public listened to the meeting via Teams.

Clerks: Sue Thomas, Town Clerk and Kate Harvey, Assistant Clerk.

The Mayor announced the meeting was being recorded and live streamed.

1.C APOLOGIES

Members **NOTED** the following apologies:

Councillor R. Hughes - Prior Appointment

2.C DISCLOSABLE PECUNIARY INTERESTS

- i. No disclosable interests were declared.
- ii. No dispensations were received for consideration.

3.C PUBLIC SESSION

No members of the public had requested to speak at the meeting.

4.C MINUTES

Councillor Sanderson entered the Chamber and joined the meeting.

Councillor Aldcroft proposed, Councillor Groves seconded, and it was **RESOLVED:**

To approve and adopt the minutes of a Council meetings held on 9 January 2025.

5.C TOWN MAYOR'S ANNOUNCEMENTS

Members **NOTED** the Mayor's report setting out all events attended by the Mayor.

Date	Event	Who Attended
14 January 2025	Present Certificate to Fire Station	Mayor
12 February 2025	Rotary Launch Event – Supporting Carers of those with Dementia	Mayor
14 February 2025	High Sheriff of Shropshire High Tea	Mayor
24 February 2025	Photo of Trees being planted at Stuart Way	Mayor
30 March 2025	High Sheriff of Shropshire Legal Service	Mayor

6.C COMMITTEE MINUTES

Planning Committee

Councillor Chapman proposed, Councillor Glover seconded, and it was **RESOLVED**:

To agree the minutes of the Planning Committee meetings held on:

9 January 2025 23 January 2025 6 February 2025
20 February 2025 20 March 2025

Community and Governance Committee

Councillor Sanderson proposed, Councillor Chapman seconded, and it was **RESOLVED** with 2 abstentions:

To agree the minutes of the Community and Governance Committee meeting held on:

Extraordinary meeting 23 January 2025 20 February 2025
Extraordinary meeting 6 March 2025

Services and Facilities Committee

Councillor Manton proposed, Councillor Sanderson seconded, and it was **RESOLVED** with 1 abstention:

To agree the minutes of the Services and Facilities Committee meetings held on:

23 January 2025 20 February 2025 6 March 2025

Finance and General Purposes Committee

Councillor Chapman proposed, Councillor Manton seconded, and it was **RESOLVED**:

To agree the minutes of the Finance and General Purposes Committee meetings held on:

6 February 2025 20 March 2025

Personnel Committee

Councillor Aldcroft proposed, Councillor Glover seconded, and it was **RESOLVED** with 3 abstentions:

To agree the minutes of the Personnel Committee meetings held on:
23 January 2025 20 February 2025 20 March 2025

7.C TOWERS LAWN TOILETS MEMORANDUM OF UNDERSTANDING

The Towers Lawn toilets memorandum of understanding document was circulated to members prior to the meeting as set out in Appendix CO171.

All members expressed their gratitude and appreciation of this offer from Shropshire Council.

Councillor Nellins proposed, Councillor Groves seconded, and it was **RESOLVED:**

To agree and accept the Memorandum of Understanding between Shropshire Council and the Town Council for the allocation of £50,000 towards the provision of a kitchenette and drivers waiting facility at Towers Lawn Toilet Block.

8.C TOWERS LAWN TOILETS

The Chairman of the Working Group, Councillor Manton, reported that nine tender documents had been received for the refurbishment of Towers Lawn Toilets.

The surveyor has been asked to recommend four companies; they will be asked to provide references and evidence of similar works completed. Once all the information has been complete the Working Group will bring their recommendation to a meeting for members to consider.

9.C CHRISTMAS LIGHTS

A quote for the installation and dismantling of the Christmas Lights for the period of November 2025 to January 2028 was circulated to members prior to the meeting as set out in Appendix CO172.

Councillor Groves proposed, Councillor Sanderson seconded, and it was **RESOLVED:**

To accept Quote A at a cost of £5,758.75 per year for 2025, 2026 and 2027 for the installation and dismantling of the Christmas Lights.

10.C TOWN CENTRE LEAFLET

The draft Town Centre leaflet was circulated to members prior to the meeting as set out in Appendix CO173.

Councillor Manton said it has taken a lot of work to complete the Town Map and he thanked the Clerk for her time in helping with its production; there are a few minor tweaks to be made but the general content will remain the same.

Councillor Manton proposed, Councillor Nellins seconded, and it was **RESOLVED:**

To agree the draft Town Centre leaflet.

11.C VE DAY

i. Members **NOTED** the activities for VE Day on Thursday 8 May 2025 as set out in Appendix CO174; the event at the British Legion on the Friday will be a lunch for 80 residents, aged 80 and over.

ii. Councillor Nellins proposed, Councillor Chapman seconded, and it was **RESOLVED:**

To agree a budget of up to £500 to cover the cost of the events.

Budget to be allocated from the Community and Governance Budget.

12.C PEZENAS

i. Members **NOTED** the notes from the Working Group meeting as set out in Appendix CO175.

ii. Councillor Nellins proposed, Councillor Chapman seconded, and it was **RESOLVED:**

To agree a budget of £500 for refreshments at the Civic Event to be held on Monday 21 July 2025 at The Royal British Legion.

Budget to be allocate from the Community and Governance Budget.

13.C TOWN CENTRE ACTION PLAN WORKING GROUP

The notes from the Town Centre Working Group meetings were circulated to members prior to the meetings as set out in Appendix CO176.

Councillor Manton encouraged members to have a look at the new Make it Market Drayton website.

Members **NOTED** the Town Centre Working Group meeting notes from the meetings held on the 19 March and 2 April 2025.

14.C CEMETERY WINDOWS

Members considered a request from a member of the public, who has relatives buried at the Cemetery, to donate £1,000 towards the cost of repairing the Cemetery Chapel windows.

Members appreciated the generous gesture.

Councillor Chapman proposed, Councillor Manton seconded, and it was **RESOLVED:**

To accept the donation of £1,000 from a member of the public towards the cost of repairing the Cemetery Chapel windows.

15.C POLICIES

Two policies were circulated prior to the meeting as set out in Appendix CO177 and Appendix CO178 for members to review.

- i. Councillor Aldcroft proposed, Councillor Chapman seconded, and it was **RESOLVED:**

To adopt The Induction Guide for Councillors.

- ii. Councillor Chapman proposed, Councillor Groves seconded, and it was **RESOLVED:**

To adopt the Health and Safety Policy.

16.C RESERVES

Earmarked Reserves for 2025/26 were circulated to members prior to the meeting as set out in Appendix CO179.

Councillor Manton proposed, Councillor Sanderson seconded, and it was **RESOLVED:**

To agree the following Earmarked Reserves for 2025/26:

Code	Description	Proposed value for 2025/26 £
316	Town Action Plan WG	0
319	Replacement Bowser	2,300

320	Election Fund	45,000
325	Climate Change Project	0
327	Public Toilets Maintenance	203,602
330	Cemetery Maintenance	54,105
334	Rec Ground	28,929
335	Vehicle Replacement Fund	35,000
336	Bus Shelter Fund	0
338	Regalia	3,000
340	CCTV	8,000
343	Skatepark	0
345	Cemetery Equipment/Mower	23,500
347	CIL Neighborhood Fund	121,666.56
348	The Zone	0
349	Street Lighting	3,500
351	Farm Welfare Storage	3,000
353	Communications & Town Prom	4,063.50
354	Cemetery Land	50,000
NEW	Tree Maintenance	1,675

17.C FINANCIAL REPORT

The income and expenditure report were circulated to members prior to the meeting as set out in Appendix CO180.

No questions were asked.

Councillor Chapman proposed, Councillor Sanderson seconded, and it was **RESOLVED:**

To agree the income and expenditure report from 1 March 2025 – 31 March 2025.

18.C SCHEDULE OF PAYMENTS

Payments documents were circulated to members prior to the meeting as set out in Appendix C0181 and C0182.

No questions were asked.

Councillor Chapman proposed, Councillor Manton seconded, and it was **RESOLVED:**

To agree the payments from 1 January 2025 to 31 March 2025.

19.C INFORMATION AND UPDATES

Members **NOTED** the following updated:

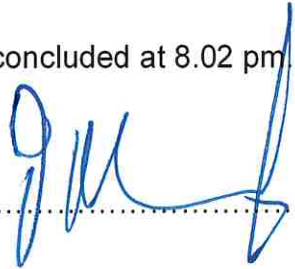
- The Insurance Policy has been reviewed and renewed.

- The accounts will be closed down on 17 April 2025.
- The Bowling Green, The Corbett Arms Hotel, Market Drayton has been listed as an asset of community value for a period of 5 years from the 25/2/25

The Mayor said this was the last Council meeting of the Civic year; he expressed his gratitude to all Councillors and members of staff for their hard work and support over the term and wished Councillors Chapman, Erwin, Love and Sanderson all the best for the future as they had not stood for re-election.

The meeting concluded at 8.02 pm.

Chairman:



Date:

15-05-25