

## Market Drayton Town Council

### Minutes of a Council meeting

held at The Town Hall, Frogmore Road on Thursday 19 October 2023 at 7.30pm.

**PRESENT:** Councillors: R Aldcroft (Mayor), B. Chapman ,G. Groves, R. Hughes, W. Love, T. Manton, and I. Nellins.

**ABSENT:** Councillors: Mrs. J. Beckett, T. Beckett, M. Erwin, and A. Sanderson.

**In Attendance:** 3 members of the public were present, and 1 member of the public listened to the meeting via Teams.

**Clerks:** Sue Thomas, Town Clerk and Kate Harvey, Assistant Clerk.

The Mayor announced the meeting was being recorded and live streamed.

#### 1.C APOLOGIES

Members **NOTED** the following apologies:

Councillor M. Erwin	-	Work commitments
Councillor A. Sanderson	-	Sickness

#### 2.C DISCLOSABLE PECUNIARY INTERESTS

- i. No Disclosable interests were declared.
- ii. There were no applications for Dispensations under s33 of the Localism Act 2011 received.

#### 3.C SHROPSHIRE COUNCIL JOINT STRATEGIC NEEDS ASSESSMENT

Hannah Thomas and Amanda Cheeseman from the Public Health Team at Shropshire Council gave a presentation on the Joint Strategic Needs Assessment.

Hannah explained that it is a statutory responsibility of councils and ICBs (Health and Social Care Act 2012) to produce Joint Strategic Needs Assessments; they are focused on each place plan area.

The assessment identifies health and wellbeing needs, any unmet need and provides local context for health and social care service planning. It focuses on the wider factors that can have an impact on people's health and wellbeing (smoking, diet, housing, education, crime, access to facilities) with a particular focus on understanding and measuring inequalities and deprivation at a very local level. It also helps to better understand the impact and effectiveness of interventions over time.

The information for the assessments is gathered via stakeholder engagement and an Online Community Engagement Survey.

Once the assessment has been completed an action list will be created and working group formed

Amanda explained how the consultation had run in other areas and the level of engagement reached.

Councillors discussed how they could work with the Shropshire Council officers to produce the Joint Strategic Needs Assessment.

Councillor Chapman said that the next Councillor market stall is on the 6 December, this would provide an opportunity for the survey to be conducted.

It was agreed that the Clerk would work with Hannah to agree the best approach for the consultation.

Hannah Thomas and Amanda Cheeseman thanked members for the opportunity to speak at the meeting and left the Chamber.

#### **4.C PUBLIC SESSION**

No members of the public had expressed a wish to speak at the meeting.

The Mayor was disappointed to see no members of the public had expressed to speak at the meeting; he welcomed all residents questions at a meeting rather than seeing lots of questions asked over social media.

#### **5.C MINUTES**

Councillor Chapman proposed, Councillor Groves seconded, and it was **RESOLVED:**

**To adopt the minutes of the Council meeting held on 20 July 2023.**

Councillor Chapman proposed, Councillor Manton seconded, and it was **RESOLVED:**

**To adopt the minutes of the Extraordinary Council Meeting held on 21 September 2023.**

#### **6.C TOWN MAYOR'S ANNOUNCEMENTS**

The Mayor thanked the Deputy Mayor for attending the events he was unable to attend.

Members **NOTED** the events attended:

<b>Date</b>	<b>Event</b>	<b>Attended by:</b>
15 July 23	Market Drayton Carnival Parade	Mayor
17 July 23	Opening of Anderson Shelter The Grove	Mayor
18 July 23	Judging of Schools for In Bloom Competition	Mayor
19 July 23	Badgers and Cadets Presentation Evening	Mayor
20 July 23	U3A 25th Anniversary Celebration	Mayor
22 July 23	Market Drayton Scout Group BBQ	Mayor
26 July 23	Judging of In Bloom Competition	Mayor
27 July 23	Present Certificates to Businesses in the Town	Mayor
03 Aug 23	GFS Year in Review and Future Plans Meeting	Mayor
13 Aug 23	Mayor of Shrewsbury Afternoon Tea	Mayor
3 Sept 23	W.I. Flower and Produce Show	Mayor
9 Sept 23	Freedom of the Town Parade	Mayor
13 Sept23	In Bloom/Honorary Townsperson Presentation	Mayor
24 Sept 23	Much Wenlock Civic Service	Mayor
24 Sept23	High Sheriff of Shropshire Tea Party	Mayor
29 Sept 23	Judging Gingerbread Character Competition	Deputy Mayor
30 Sept 23	Ginger & Spice Festival	Deputy Mayor
30 Sept 23	Pezanas Event	Deputy Mayor
4 Oct 23	Wellbeing Festival	Mayor

## **7.C COMMITTEE MINUTES**

### **Planning Committee**

Councillor Chapman proposed, Councillor Manton seconded, and it was **RESOLVED:**

**To agree the minutes of the Planning Committee meetings held on:**

**20 July 2023**

**27 July 2023**

**7 September 2023**

**21 September 2023**

**5 October 2023**

### **Community and Governance Committee**

Councillor Nellins proposed, Councillor Groves seconded, and it was **RESOLVED:**

**To agree the minutes of the Community and Governance Committee meeting held on:**

**Extraordinary**

**27 July 2023**

**21 September 2023**

Minutes of a Council Meeting on 19 October 2023

Initial:  .....

**Services and Facilities Committee**

Councillor Manton proposed, Councillor Chapman seconded, and it was **RESOLVED**:

**To agree the minutes of the Services and Facilities Committee meetings held on:**

**27 July 2023**

**5 October 2023**

**Finance and General Purposes Committee**

Councillor Manton proposed, Councillor Love seconded, and it was **RESOLVED** with 1 abstention:

**To agree the minutes of the Finance and General Purposes Committee meeting held on 7 September 2023.**

**8.C INTERNAL AUDIT REPORT 2023-24: INTERIM**

Papers were circulated prior to the meeting.

The Mayor asked if members would like to make any comments.

Councillor Manton said the audit's overall conclusion states '*We are pleased to again report that the accounts and Council records are maintained to a high standard*'. He congratulated the Clerk and Assistant Clerk for all their continued hard work.

Members agreed with Councillor Manton's comments.

Councillor Chapman proposed, Councillor Manton seconded, and it was **RESOLVED**:

**To agree and approve the Internal Audit Report 2023-24: Interim.**

**9.C PREMISES LICENCE – PERSONNEL LICENCE HOLDER**

The premises licence includes the provision of alcohol, for alcohol to be provided there must be a designated premises supervisor who holds a personal licence. Due to the resignation of a councillor the Town Council does not have a designated premises supervisor who holds a personal licence.

Members discussed if Town Council should appoint a new designated premises supervisor.

After a brief discussion:

Councillor Groves proposed, Councillor Chapman seconded, and it was **RESOLVED**:

Minutes of a Council Meeting on 19 October 2023

Initial: .....

**Not to appoint a new designated premises supervisor.**

#### **10.C FESTIVAL OF LIGHTS**

It is Shropshire Councils policy not to offer free parking for Christmas events. Members considered paying Shropshire Council for free parking on Towers Lawns 1 and 2 and Queen Street car parks from 2pm to 6pm on Saturday 25 November at a cost of approximately £400,

Members were reminded that Council are subsidising the town service bus on a Saturday, they were aware this service does not capture all the town's residents and they wanted to include all visitors coming to the event.

Councillor Manton Proposed, Councillor Hughes seconded, and it was **RESOLVED:**

**To agree paying Shropshire Council for free parking on Towers Lawn 1 & 2 and Queen Street Car parks from 2pm-6pm on Saturday 25 November 2023 at a cost of approximately £400.**

**The payment to come from General Reserves.**

**Town Council to publicise payment of the car parks.**

#### **11.C BT CONSULTATION ON PLANS TO REMOVE PAYPHONES**

Papers were circulated prior to the meeting.

Shropshire Council is seeking feedback from parish councils, town councils, other interested bodies, and the public, in its capacity as the Relevant Public Body, with regard to proposed removals by BT of 19 public call boxes (PCBs) payphones in the county as set out in Appendix CO87.

Members discussed the proposal to remove the public call boxes on Clifford Road, Fairfields and Shropshire Street; they all have low usage and meet the criteria for removal.

It was identified that the call box on Queen Street is an eye sore and attracts a lot of ASB; due to the amount of calls made from this call box it does not meet the criteria for removal.

Councillor Chapman proposed, Councillor Aldcroft seconded, and it was **RESOLVED:**

**To support the removal of three public call boxes on Clifford Road, Fairfields Road and Shropshire Street.**

**12.C POLLING DISTRICT, POLLING PLACE AND POLLING STATION REVIEW 2023**

Papers were circulated prior to the meeting.

Members considered the Polling District, Poling Place and Polling Station Review 2023 as set out in Appendix CO88.

Councillor Aldcroft proposed, Councillor Chapman seconded, and it was **RESOLVED:**

**To NOTE the Polling District, Poling Place and Polling Station Review 2023.**

**13.C FREEDOM FIBRE ACTIVE CABINETS**

Papers were circulated prior to the meeting.

The UK government's Project Gigabit programme, Freedom Fibre is rolling out its full-fibre, gigabit-capable broadband network to homes and businesses across North Shropshire.

A new Active Cabinet is required in Market Drayton, the junction of Sherwood Crescent & Shrewsbury Road has been identified for its location as set out in Appendix CO89.

Members **NOTED** the installation of a new active freedom fibre cabinet on the grassed area by the junction of Sherwood Crescent and Shrewsbury Road and recommended that hard standing slabs are installed around the cabinet to support work men when working on the cabinet and to keep the area tidy when grass cutting.

**14.C APPOINTMENT OF A REPRESENTATIVE ON AN OUTSIDE BODY**

The Chairman asked for a nominee representative to the Pezanas Twinning Association.

Councillor Chapman nominated himself.

Councillor Aldcroft proposed, Councillor Manton seconded and it was **RESOLVED:**

**To elect Councillor Chapman as the representative on the Pezanas Twinning Association.**

**15.C SHROPSHIRE COUNCIL UPDATES**

Councillor Aldcroft reported:

- Shropshire Council are progressing getting all roadsides cleaned.
- Grass cutting within the town has been now completed.
- Road work repairs are continuing

- He will be addressing the streetlights that are out, the missing lampposts and the removal of the three-foot lampposts with Shropshire Councils Street Lighting department.

Councillor Minnery reported:

- He has written to a Shropshire Council Officer to seek advice and support on the declining Wednesday outdoor market; he will communicate the response back to Council.
- Boundary changes are being reviewed for 2025 elections.

Councillor Nellins reported:

- Greenfields – he has had a meeting with the portfolio holder at Shropshire Council
- Public Transport – Shrewsbury are looking at redeveloping the Town Centres bus service. Consultations will be held at the libraries throughout the county and running in conjunction with the Movement Strategy. All information will be put on Town Councils website.
- Public Space Act – better enforcements are being put into place for dog fouling.
- Highway – A lot of work has been completed on the A53. The pothole in Shropshire Street has had a temporary fix, a road closure needs to be put into place to complete the works.

Members thanked Councillor Minnery for attending the meeting.

Councillor Minnery left the Chamber.

## **16.C SCHEDULE OF PAYMENTS**

Papers were circulated prior to the meeting.

There were no questions raised.

Councillor Hughes proposed, Councillor Chapman seconded, and it was **RESOLVED:**

**To agree the payments from 1 July 2023 to 30 September 2023.**

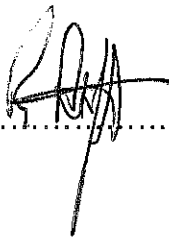
## **17.C UPDATES AND CORRESPONDANCE**

The following information was **NOTED:**

- Greenfields - The Electrical Condition Report has been produced. The tender opportunity will be issued shortly.
- Councillor vacancy – No applications have been received. The vacancy has been re-advertised.

- iii. Remembrance Sunday – The Church Service will be on Sunday 12 November 2023. There will also be a short service by the War Memorial on Saturday 11 November at 11am.
- iv. Budget 2023/24 - Committee Chairs will be considering budgets for 2024/25 during November. Councillors are asked to forward any ideas for projects/initiatives that they would like implemented in the next financial year or any budgetary suggestions to be forwarded to the relevant chair and clerk.
- v. To receive a letter of thanks from the Ginger and Spice Festival. See Appendix CO92.

The meeting concluded at 8.40 pm.

Chairman:  ..... Date: 11/10/24 .....