1 September 2017

**To:** All members

Dear Councillor

You are required to attend a meeting of the **Finance & General Purposes Committee** to be held in the Council Chamber, Town Hall, Frogmore Road, Market Drayton**,** on **Thursday 7 September 2017** starting at **7.15 pm**.

Yours sincerely



Julie Jones

Town Clerk

**AGENDA**

**1.FG PUBLIC SESSION**

Members of the public are invited to question the Council/Committee on local issues, provided they indicate their intention to do so to the Town Clerk by NOON on the day before the meeting. Questions may be answered during this session or deferred for further advice. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public session at the Chairman’s discretion).

Standing Orders will be suspended for fifteen minutes during the

PUBLIC SESSION

**2.FG APOLOGIES**

To receive apologies for absence.

**3.FG DISCLOSABLE PECUNIARY INTERESTS**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

**4.FG MINUTES**

To agree the minutes of a meeting of the Finance and General Purposes Committee held on 6 July 2017. (Enclosed).

**5.FG SMALL GRANTS**

1. Over 60’s club (see attached)

There is £300 left in budget for small grants

**6.FG TASK AND FINISH GROUPS**

To hear an up date from the task and finish group set up to look a policies

1. for the miss use/appropriation of Council funds
2. Council contracts after a tender has been awarded.

**7.FG I.T. EQUIPMENT FOR MEMBERS**

To consider the attached information on approximate costings for tablets, laptops and printers for members use.

**8.FG ESTIMATES**

Members are requested to start to think about items they wish to be considered for inclusion in the budget for 2017/18.

**9.FG FINANCIAL REPORT**

To receive the income and expenditure report for:

1 July – 31 August 2017 (attached).