

## Market Drayton Town Council

**Minutes of a Community and Governance Committee Meeting  
held at The Town Hall, Frogmore Road on Thursday 27 June 2024 at 7.30 pm.**

**PRESENT:** Councillors: R. Aldcroft, M. Erwin, G. Groves, W. Love, T. Manton, I. Nellins,  
A Sanderson (Chairman).

**ABSENT:** Councillors: J. Beckett, T. Beckett, B. Chapman, P. Glover and R. Hughes

In attendance: 1 member of the public present and 4 members of the public listening via  
Teams.

**Clerks:** Sue Thomas, Town Clerk and Kate Harvey, Assistant Clerk.

### 1.CG APOLOGIES

Members **NOTED** the following apologies:

|                       |   |                   |
|-----------------------|---|-------------------|
| Councillor J. Beckett | - | Prior appointment |
| Councillor T Beckett  | - | Prior appointment |
| Councillor Chapman    | - | Prior appointment |
| Councillor Glover     | - | Prior appointment |
| Councillor Hughes     | - | Prior appointment |

### 2.CG DISCLOSABLE PECUNIARY INTERESTS

- i. No disclosable interests were declared.
- ii. No dispensations were received for consideration.

### 3.CG PUBLIC SESSION

Councillor Sanderson proposed, Councillor Aldcroft seconded, and it was  
**RESOLVED:**

**To suspend Standing Orders to allow a member of the public to speak at the  
meeting.**

The Chairman welcomed Mrs Carol Higgins, Chair of the Civic Society.

Mrs Higgins said the Civic Society own the museum; they are a registered charity  
run by volunteers which has offered social, cultural and educational offers within the  
town for 19 years. They do not charge for admission and have no regular income to  
rely on.

The civic society's application for funding to repair the roof which was considered at  
Council was refused because the Museum own their own building and are moving  
into a new location very soon.

She explained that the roof of the current building needs urgently repairing; there are plans for them to relocation to the Red Lion, but this will not be for approximately five years and will be dependent on the funding available to assist with a relocation.

The cost of repairing the roof will be between £8,000 and £10,000. The Civic Society are exploring funding options and holding events to raise money. One initiative is selling roof tiles and slates on a small-scale replica building.

She invited a town council representative to join the Civic Society to assist with the planned relocation.

The meeting went back into Standing Orders.

After a short discussion Councillor Sanderson proposed, Councillor Manton seconded, and it was **RESOLVED**:

**That the Civic Society write to the Chair of the Finance and General Purposes Committee setting out their current situation and requesting funding. To include an item on the next suitable agenda to nominate two Councillors to the Civic Society Committee.**

#### 4.CG MINUTES

Councillor Aldcroft proposed, Councillor Manton seconded, and it was **RESOLVED with two abstentions**:

**To approve the minutes of the Community and Governance Committee meeting held on 7 March 2024.**

#### 5.CG CITIZENS ADVICE SHROPSHIRE

Documents were circulated prior to the meeting.

- i. To receive a presentation from Jackie Jeffries on the service provided in Market Drayton by Citizens Advice Shropshire.

The Chairman introduced and welcomed Jackie Jeffries, CEO From Citizens Advice Shropshire.

Jackie gave a detailed presentation on the service Citizens Advice give to residents of the town. She talked about two case studies who have been offered support by CAB and the positive outcomes for both gentlemen. She explained that on average they help raise the average persons income by around £10,000 per year.

Jackie said that in the 30 years that she has been working in Market Drayton she has never seen people have it so hard as they have during the last 2 years.

The support provided is available to residents registered at Market Drayton Medical Centre.

The funding request is to continue the one day outreach support service based in the Market Drayton Health Centre for 2024/25. The annual cost is £9,929, half of the cost is funded by Drayton Action for Health. The request is for £4,964 from the Town Council.

Councillors thanked Jackie and her team for the fantastic work they do in the community.

ii. To consider a request for funding from Citizens Advice Shropshire

Councillor Manton proposed, Councillor Sanderson seconded, and it was **RESOLVED:**

**To pay £4,964 towards the Citizens Advice Shropshire running costs.**

The Chairman thanked Jackie for attending the meeting.

Jackie left the meeting.

**6.CG TOWN MAP/GUIDE (TM)**

Documents were circulated prior to the meeting and a copy of the Oswestry leaflet was distributed in the meeting.

Councillor Manton said that two estimate have been requested from companies who have been recommended to the Council. He said that Financial Regulations state that three estimates should be obtained where possible. Due to the recommendations and nature of the work two it was considered that two estimates were sufficient on this occasion.

Members considered the two estimates for the production of a town map/guide and the need to have professionally produced pictures to be included in the document.

After a short discussion:

Councillor Manton proposed, Councillor Aldcroft seconded, and it was **RESOLVED:**

- i. **To accept estimate B at a cost of £5,955 for the for the production of a town map/guide.**
- ii. **To set a budget of £500 for the production of photographs and content for the town map/guide.**
- iii. **Funding to be from Earmarked Reserves: Communication and Town Promotion**

**7.CG MARKET WORKING GROUP (RH)**

Documents were circulated prior to the meeting.

- i. To receive the notes from the Markets Working Group held on 21 May 2024.

The notes were **NOTED**.

- ii. To receive the draft Town Centre Strategy and Action Plan produced by The Retail Group.

Councillor Nellins said that the report was in-depth and that there are some good actions that can be implemented.

Councillor Manton said that the actions would feed into a town council business plan setting out a vision for the future; at least half of the actions must be delivered.

**The Draft Town Centre Strategy and Action Plan was Noted.**

- iii. To resolve to pay for additional work to support the implementation of the Town Centre Strategy and Action Plan.

Councillor Manton said this additional work is important to ensure that everyone understands the benefits of the plan. The attendance of key stakeholders was discussed.

Councillor Manton proposed, Councillor Aldcroft seconded, and it was **RESOLVED:**

- i. **To agree to pay for additional work to support the implementation of the Town Centre Strategy and Action Plan as set out in appendix CG034 from General Reserves.**
- ii. **To invite key stakeholders to the workshop**

**8.CG IN BLOOM COMPITITION**

Members discussed the In Bloom competition to be held in 2024.

Councillor Aldcroft proposed, Councillor Manton seconded, and it was **RESOLVED:**

- i. **The prizes for each of the 9 categories to be:**

**1<sup>st</sup> prize      £30 voucher, a trophy/plaque which is kept for a year and a certificate.**

**2<sup>nd</sup> prize      £20 voucher and a certificate**

**3<sup>rd</sup> prize      £10 voucher and a certificate**

- ii. **The judges of the competition to be Councillors Aldcroft, Elizabeth Barnes and Rvd Jane Morris.**

- iii. To agree to hold the presentation at The Royal British Legion on Wednesday 11 September 2024.

#### 9.CG BIODIVERSITY POLICY

Documents were circulated prior to the meeting.

- i. Councillor Nellins proposed, Councillor Aldcroft seconded, and it was **RESOLVED:**

- i. To approve the implementation of the proposed actions set out in the Biodiversity Action Plan.
- ii. To approve a £250 donation to the Stoke Heath Prison Charity; The Lingen Davies Charity, for the provision of the bird, bug and bat boxes from the Community and Governance budget code.
- iii. To request a voluntary donation from residents towards the boxes.
- iv. To limit bat/bee/bird boxes to one per household.

#### 10.CG COMMUNITY SUPPORT

Documents were circulated prior to the meeting.

Councillor Manton proposed, Councillor Aldcroft seconded, and it was **RESOLVED:**

To support the Ginger and Spice Festival for 2024 by agreeing to fund them £1,583.64 to come from the Community Support and Events budget code subject to clarification as to who received a charitable donation last year and whether a charitable donation will be paid to an organisation this year.

Chair, Mayor and Clerk to have delegated authority to approve the payment once information regarding charitable donations has been received.

#### 11.CG SATURDAY BUS SERVICE

Documents were circulated prior to the meeting.

Members **NOTED** how many residents are travelling on the Saturday town bus service which is being subsidised by The Town Council.

#### 12.CG MARKET DRAYTON SPORTS ASSOCIATION

It was agreed to arrange a visit for councillors to Greenfields sports ground to look at the condition of the site. It was suggested the meeting could be on a Sunday morning or after the next Councillor market stall.

#### 13.CG POLICE PARTNERSHIP PANEL

Documents were circulated prior to the meeting.

- i. To receive the notes from the meeting held on the 25 April 2024.

The notes from the Meeting held on the 25 April 2024 were **NOTED**.

Councillor Manton said how important the meeting with the local Inspector is and he urged all Councillors to attend.

- ii To agree the new Town Council Community Charter Priorities.

Councillor Manton proposed, Councillor Sanderson seconded, and it was **RESOLVED**:

**To Agree the Town Council Community Charter Priorities as:**

1. **Drugs**
2. **Anti-social behaviour/driving**
3. **Violence Against Women and Girls**

**14.CG OUTSIDE BODIES**

Councillor Manton reported:

- The RAF Shawbury Liaison Group has disbanded.
- The Grove Steering Group are meeting next week.
- The Active Market Drayton Group are moving forward positively.

**15.CG SHROPSHIRE COUNCIL UPDATES**

Councillor Nellins said that Shropshire Armed Forces day is taking place at Shrewsbury Castle on Saturday.

Due to purdah, there are not further updates.

**16.CG UPDATES AND INFORMATION**

The following information was **NOTED**:

- i. D Day commemoration events have taken place and were well attended.
- ii. Town Centre Fingerposts have been ordered.

The meeting concluded at 8.50 p.m.

Chairman .....  .....

Date 19.9.24 .....