

Market Drayton Town Council

**Minutes of a Finance and General Purposes Committee Meeting
held at The Town Hall, Frogmore Road on Thursday 15 June 2023 at 7.30pm.**

PRESENT: Councillors: B. Chapman, M. Erwin, R. Hughes (Chairman), and A. Sanderson.

ABSENT: Councillors: Mrs. J. Beckett, T. Beckett, W. Love, T. Manton, I. Nellins and M. Whittle.

In Attendance: 0 members of the public were present and 5 members of the public listening to the meeting via Teams.

Clerks: Sue Thomas, Town Clerk and Kate Harvey, Assistant Clerk.

1.FG APOLOGIES

Members **NOTED** the following apologies:

Councillor. Love	-	Poorly
Councillor Manton	-	Prior appointment; listening via Teams
Councillor Nellins	-	Prior appointment

2.FG DISCLOSABLE PECUNIARY INTERESTS

- i. No disclosable interests were declared.
- ii. There were no applications for Dispensations under s33 of the Localism Act 2011 received.

3.FG PUBLIC SESSION

No members of the public had expressed a wish to speak at the meeting.

4.FG MINUTES

Councillor Erwin proposed, Councillor Sanderson seconded and it was **RESOLVED** with 1 abstention:

To approve the minutes of Finance and General Purposes Committee meeting held on 23 February 2023.

5.FG ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2022/23

Documents were circulated prior to the meeting.

Members **NOTED:**

The Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability return commenced on 5 June and will end on 14 July 2023 and the notice has been put on Town Councils noticeboard and on the website.

6.FG CITIZENS ADVICE SHROPSHIRE

Documents were circulated prior to the meeting.

Members discussed a funding request application received from Citizens Advice Shropshire requesting £4,464.

Members agreed they offer a valued service to the residents of the town and the recent presentation from Citizens Advice at the Annual Town Meeting was very informative.

Councillor Chapman proposed, Councillor Erwin seconded and it was **RESOLVED**:

To agree to fund Citizens Advice Shropshire £4,464.

Funding to come from:

£3,000 allocated from budget the remaining £1,464 from the Large Grants budget.

7.FG GRANTSi. Small Grants

Small Grant Application Forms were circulated prior to the meeting.

After a brief discussion:

Councillor Chapman proposed, Councillor Erwin seconded and it was **RESOLVED**:

To award a small grant of £300 to:

1. **Read Easy Telford and Wrekin**
2. **Market Drayton Day Centre**
3. **Market Drayton Community Car**
4. **Market Drayton Climate Action**
5. **Girls Friendly Society in England and Wales (GFS Market Drayton)**
6. **Drayton Hikers**
7. **Men Shed**
8. **Market Drayton Community Enterprise CIO**
9. **Market Drayton Bowling Club**
10. **Market Drayton/Pezenas Twinning Association**

ii. Large Grants

Large Grant Application Forms were circulated prior to the meeting.

After a brief discussion:

Councillor Chapman proposed, Councillor Erwin seconded and it was **RESOLVED** with 1 abstention:

To award a Large Grant to:

1. **£670 to Market Drayton Methodist Church; 'The Extreme Tour' Event**
2. **£2,000 to Ginger and Spice Festival**

8.FG ASSET REGISTER

Documents were circulated prior to the meeting.

Councillor Chapman proposed, Councillor Erwin seconded and it was **RESOLVED:**

To accept the Asset Register for 2023/24.

9.FG RISK REGISTER

Documents were circulated prior to the meeting.

Councillor Chapman proposed, Councillor Erwin seconded and it was **RESOLVED:**

To accept the Risk Register.

10.FG INDUCTION GUIDE FOR COUNCILLORS

Documents were circulated prior to the meeting.

Councillor Chapman proposed, Councillor Sanderson seconded and it was **RESOLVED:**

To adopt the Induction Guide for Councillors.

11.FG FINANCIAL REPORT

Documents were circulated prior to the meeting.

Councillor Aldcroft entered the Chamber and joined the meeting.

There were no comments or questions made by members.

Councillor Chapman proposed, Councillor Erwin seconded, and it was **RESOLVED:**

To agree the income and expenditure report for 1 February 2023 – 31 May 2023.

12.FG UPDATES AND INFORMATION

The following update was **NOTED:**

- i) Financial Regulations Section 2.2; the bank reconciliations have been signed off.
- ii) The Annual Governance and Accountability Return 2022/23 has been submitted.
- iii) The bank mandate has been updated to reflect the new Councils bank signatories.
- iv) The Welfare container has been installed at Holly Grove Farm.

13.FG EXCLUSION OF THE PRESS AND PUBLIC

Councillor Aldcroft proposed, Councillor Chapman seconded and it was **RESOLVED:**

That in view of the confidential nature of the business about to be transacted which will involve the likely disclosure of exempt information relating to establishment and contractual matters as defined in Part 1 of Schedule 12A, Local Government Act 1972, and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be temporarily excluded from the meeting and they are instructed to withdraw.

14.FG LARGE GRANT RECLAIMING

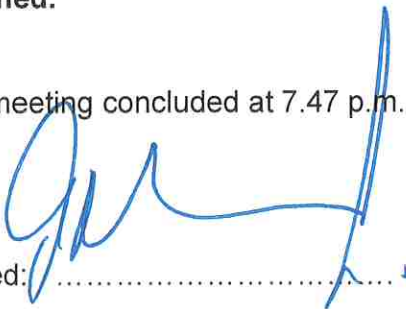
Documents were circulated prior to the meeting.

After a discussion:

Councillor Chapman proposed, Councillor Aldcroft seconded and it was **RESOLVED:**

**Under Item 3 of the Town Councils Large Grant Policy to:
Write out to the Large Grant recipient requesting the unspent funds of £4,112 be returned.**

The meeting concluded at 7.47 p.m.

Signed: 

Date: 