

Market Drayton Town Council

**Minutes of a Finance and General Purposes Committee Meeting
held at The Town Hall, Frogmore Road on Thursday 30 October 2025 at 7.30pm.**

PRESENT: Councillors: R. Adcock, R. Aldcroft, Mrs J. Beckett, T. Beckett, J. Blandford, A. Cartwright, R. Hughes (Chairman) P. Glover, T. Manton, I. Nellins and I. Sharp.

ABSENT: Councillor: G. Groves

In Attendance: 0 members of the public were present and 0 members of the public listening to the meeting via Teams.

Clerk: Sue Thomas, Town Clerk

1.FG APOLOGIES

Members **NOTED** the following apology:

Councillor G Groves - Prior Arrangement

2.FG DISCLOSABLE PECUNIARY INTERESTS

- i. There were no Pecuniary Interests declared.
- ii. There were no applications for Dispensations under s33 of the Localism Act 2011 received.

3.FG PUBLIC SESSION

No members of the public had expressed a wish to speak at the meeting.

4.FG MINUTES

Councillor Hughes proposed, Councillor Manton seconded, and it was **RESOLVED**:

To approve the minutes of Finance and General Purposes Committee meeting held on the 4 September 2025.

5.FG POLICIES

Councillor Aldcroft proposed, Councillor Sharpe seconded, and it was **RESOLVED**:

To adopt the following policies:

- **Equality and Diversity Policy.**
- **Personal Data Management Policy and Audit Log.**
- **Model Publication Scheme.**

6.FG DRAFT BUDGET 2026-2027

Councillor Manton proposed, Councillor Glover seconded, and it was **RESOLVED**:

To approve the draft Finance and General Purposes Budget for 2026-2027 of £242,015

7.FG FINANCIAL REPORT

Councillor Adcock queried the lack of payments made for the Christmas lights and what the income under the Christmas lights budget is from.

The clerk explained that the income is for stall hire and that no invoices have been received yet for the Christmas lights.

Councillor Aldcroft proposed, Councillor Manton seconded, and it was **RESOLVED**:

To agree the income and expenditure report for:

1 August 2025 – 30 September 2025.

8.FG UPDATES AND INFORMATION

It was **NOTED** that the monthly bank reconciliations have been signed off in accordance with Financial Regulations Section 2.6

9.FG EXCLUSION OF PUBLIC PRESS

Councillor Aldcroft proposed, Councillor T Beckett seconded, and it was **RESOLVED**:

That in view of the confidential nature of the business about to be transacted which will involve the likely disclosure of exempt information relating to establishment and contractual matters as defined in Part 1 of Schedule 12A, Local Government Act 1972, and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be temporarily excluded from the meeting and they are instructed to withdraw.

10.FG CLEANING TENDER

After a discussion

Councillor Manton proposed, Councillor Adcock seconded, and it was **RESOLVED**:

To award the tender for the cleaning of the town council premises to contractor F, Maid in England, at the price

Year one: £16,320 with the option of a second daily clean of the toilets at a cost of £6,070.00. Total maximum cost £22,390.

Year two: £16,645 with the option of a second daily clean of the toilets at a cost of £6,191. Total maximum cost £22,836.

Year Three: £16,976 with the option of a second daily clean of the toilets at a cost of £6,314. Total maximum cost £23,290.

11.FG SMALL GRANTS

Members considered the one small grant application.

Councillor Manton proposed, Councillor Glover seconded, and it was **RESOLVED**:

To award £500 to Drayton Civic Society and Museum

The meeting concluded at 7.41 p.m.

Signed: *Lydia M D*

Date: *1-12-2025*