

Market Drayton Town Council**Minutes of a Finance and General Purposes Committee Meeting
held at The Town Hall, Frogmore Road on Thursday 4 September 2025 at 7.30pm.**

PRESENT: Councillors: R. Adcock, R. Aldcroft, A. Cartwright, R. Hughes (Chairman) P. Glover, G. Groves, T. Manton, I. Nellins and I. Sharp.

ABSENT: Councillors: J. Blandford, Mrs J. Beckett and T. Beckett

In Attendance: 0 members of the public were present and 2 members of the public listening to the meeting via Teams.

Clerks: Sue Thomas, Town Clerk

1.FG APOLOGIES

Members NOTED the following apology:

Councillor J Blandford - Work Commitments

2.FG DISCLOSABLE PECUNIARY INTERESTS

- i. There were no Pecuniary Interests declared.
- ii. There were no applications for Dispensations under s33 of the Localism Act 2011 received.

3.FG PUBLIC SESSION

No members of the public had expressed a wish to speak at the meeting.

4.FG MINUTES

Councillor Aldcroft proposed, Councillor Glover seconded, and it was **RESOLVED** with 2 abstentions:

To approve the minutes of the Finance and General Purposes Committee meeting held on 12 June 2025.

5.FG POLICIES

After a short discussion,

Councillor Cartwright proposed, Councillor Sharp seconded, and it was **RESOLVED**:

To adopt the IT Policy

Councillor Groves proposed, Councillor Manton seconded, and it was **RESOLVED**:

To adopt the Bring your own Device Policy

Initial: 

6.FG THE HIRE OF COUNCIL OWNED FACILITIES

Councillor Hughes proposed, Councillor Aldcroft seconded, and it was **RESOLVED**:

- i. To agree the Working Groups Terms of Reference.
- ii. To receive the notes from the Working Group held on 30 July 2025.
- iii. To agree the Policy and Conditions of Hire for Council owned Assets and Facilities and the booking forms.

7.FG EXTERNAL AUDITOR'S REPORT AND CERTIFICATE 2024/25

i. Councillor Manton proposed, Councillor Glover seconded, and it was **RESOLVED**:

To agree and approve the External Auditor's Report and Certificate 2024/2025.

ii. It is a strategy requirement to publish the Notice of conclusion of audit along with the certified Annual Governance and Accountability Return.

To agree a length of time the notice is to be published. The previous statute required 14 days; but it is now up to the authority how long to publish the notice.

Councillor Manton proposed, Councillor Glover seconded, and it was **RESOLVED**:

To publish the Notice of conclusion of audit along with the certified Annual Governance and Accountability Return for 14 days.

8.FG FINANCIAL REPORT

No questions were asked.

Councillor Nellins proposed, Councillor Manton seconded, and it was **RESOLVED**:

To agree the income and expenditure report for:

1 June 2025 – 31 July 2025. See Appendix FG081.

9.FG UPDATES AND INFORMATION

It was **NOTED** that the monthly bank reconciliations have been signed off in accordance with Financial Regulations Section 2.6

10.FG EXCLUSION OF PUBLIC PRESS

Councillor Aldcroft proposed, Councillor Glover seconded, and it was **RESOLVED**:

That in view of the confidential nature of the business about to be transacted which will involve the likely disclosure of exempt information relating to establishment and contractual matters as defined in Part 1 of Schedule 12A, Local Government Act 1972, and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be temporarily excluded from the meeting and they are instructed to withdraw.

11.FG SMALL GRANTS

Members considered the five small grant applications.

The Chair said there was £1,800 in budget which could be allocated.

After a discussion:

Councillor Groves proposed, Council Manton seconded, and it was **RESOLVED**:

To award the following:

Market Drayton Tigers Football Club	£500.00
Market Drayton Day Centre	£500.00

Councillor Hughes proposed, Council Manton seconded, and it was **RESOLVED** with one against:

To award the following:

Market Drayton Community Enterprise	£266.00
Victoria Bowling Club	£266.00
Market Drayton Methodist Church	£266.00

The meeting concluded at 7.44 p.m.

Signed: 

Date: 13/11/25

Initial: 