

Market Drayton Town Council

Minutes of a Services and Facilities Committee Meeting held at The Town Hall, Frogmore Road on Thursday 25 July 2024 at 7.30pm.

PRESENT: Councillors: B. Chapman, M. Erwin, P. Glover, R. Hughes, W. Love, T. Manton (Chairman), I. Nellins and A. Sanderson.

ABSENT: Councillors: R. Aldcroft, Mrs. J. Beckett, T. Beckett, G. Groves,

0 member of the public was present and 4 members of the public listening Teams.

In Attendance: Sue Thomas, Town Clerk.

1.SF APOLOGIES

Members **NOTED** the following apologies:

Councillor R. Aldcroft	-	Prior Appointment
Councillor Mrs. J. Beckett	-	Prior Appointment
Councillor T. Beckett	-	Prior Appointment
Councillor G. Groves	-	Prior Appointment

2.SF DISCLOSABLE INTERESTS

- i. No disclosable interests were declared.
- ii. No dispensations were received for consideration.

3.SF PUBLIC SESSION

No members of the public had requested to speak.

4.SF MINUTES

Councillor Glover proposed, Councillor Sanderson seconded, and it was **RESOLVED** with one abstention:

To agree and confirm the minutes of the Services and Facilities Committee meeting held on the 23 May 2024.

5.SF CHRISTMAS LIGHTS

Documents were circulated prior to the meeting.

Members discussed purchasing new lights to be installed on the two trees in front of the library and one tree by the bus station.

The Chair explained that option one is to have lights wrapped around the tree, option two is for hanging stars. He clarified that the wrapping of the lights would be for three

years after which the lights would need to be removed and rewrapped to allow for tree growth.

Councillor Sanderson proposed, Councillor Glover seconded, and it was **RESOLVED:**

To accept the quote for option one, the purchase and installation of lights on the trees in front of the library and the tree by the bus park at a cost of £4524.40.

Payment to be from Budget.

6.SF CEMETERY

Documents were circulated prior to the meeting

- i. To consider quotes for the installation of new windows on the Chapel.

The chair explained that he and the clerk met with two companies to discuss the necessary repairs; one company also quoted for the cleaning of the windows and some small onsite repairs.

Councillor Chapman proposed, Councillor Sanderson seconded, and it was **RESOLVED:**

To accept quote 2 at a cost of £16,841.00 for the repairing and cleaning the Cemetery Chapel windows.

- ii. To resolve that payment will be from Earmarked Reserves: Cemetery Maintenance.

Councillor Chapman proposed, Councillor Sanderson seconded, and it was **RESOLVED:**

That payment of £16,841.00 for the repairs to the chapel windows be made from Earmarked Reserves: Cemetery Maintenance.

7.SF ROWAN ROAD ALLOTMENTS

Documents were circulated prior to the meeting

- i. To consider quotes for the installation of new fencing

Following several break-ins at the Rowan Road allotments, the Chair and Clerk met with the Chair of the Allotment Society to discuss making the site secure. The Clerk and the Chair of the Allotment Society then met with three contractors, two of whom have submitted quotes.

After a short discussion.

Councillor Chapman proposed, Councillor Nellins seconded, and it was **RESOLVED:**

To accept Quote B for the installation of new fencing at Rowan Road Allotments at a cost of £3,726.

- ii. To resolve that payment will be from General Reserves.

Councillor Hughes proposed, Councillor Chapman seconded, and it was **RESOLVED:**

That payment of £3726, for the installation of new fencing at Rowen Road Allotments be made from General Reserves.

8.SF PLAY AREAS

Documents were circulated prior to the meeting

- i. To accept the notes from the Play Area Working Group.

Councillor Manton proposed, Councillor Sanderson seconded, and it was **RESOLVED:**

To Note the notes from the Play Ara Working Group

- ii. To consider quotes for the installation of a new Youth Shelter by the Skatepark on Newport Road.

Councillor Chapman said that four quotes have been received for the provision and installation of a youth shelter.

Some of the young people who use the skatepark have been spoken to and they are in favour of a youth shelter being provided. Members of the public will be able to comment through the planning process.

Councillor Chapman said the working group favour quote B as it is better configured, is bright in colour, has a Plexi glass back wall and is slightly larger than the others quoted for.

Councillor Sanderson said that he thought option C was a sturdier shelter and less prone to vandalism.

Councillor Erwin raised concerns about Plexi glass and vandalism.

Councillor Sanderson proposed, Councillor Hughes seconded that Option 3 at a cost of £11,927 be accepted.

With four votes in favour and four votes against the Chair used his casting vote against. The proposal fell.

Councillor Chapman proposed, Councillor Nellins seconded, and it was **RESOLVED** with two against and one abstention.

To accept quote B for the provision and installation of a youth shelter by the skatepark on Newport Road at a cost of £16,995.

- iii. To resolve that money earmarked to re-purpose the unused sections of the toilet block into a youth shelter be reallocated to pay to the purchase, installation and planning fees for the youth shelter.

Councillor Hughes proposed, Councillor Chapman seconded, and it was **RESOLVED:**

That the payment of £16,995 for the purchase and installation of the youth shelter and planning fees from Earmarked Reserves: Toilets.

9.SF TOWERS LAWN TOILETS

- i. To consider quotes for the preparation of plans and tender documents for the proposed redevelopment work at Towers Lawn Toilets.

Members discussed the quotes received.

Councillor Chapman proposed, Councillor Sanderson seconded, and it was **RESOLVED:**

To accept quote B at a cost of £9,300 for the preparation of plans and tender documents for the proposed redevelopment work at Towers Lawn toilets. Payment to be from Earmarked Reserves: Toilets.

- ii. The current cleaning contract for the toilets is due to finish on 30 September 2024.

Councillor Hughes proposed, Councillor Erwin seconded, and it was **RESOLVED:**

To extend the current cleaning contract for a period of up to 8 months or until the refurbishment of Towers Lawn toilets has started, whichever is the soonest.

10.SF STREETLIGHTS

The Streetlights have all been electrically tested and are electrically safe.

It was resolved on 23rd May 2024 to accept a quote for the inspection and maintenance of the streetlights.

Councillor Manton proposed, Councillor Sanderson seconded, and it was **RESOLVED:**

That the electrical inspection cost of £ £2,232.00, structural inspection cost of £1,500.00 and cleaning cost of £1,984.00 be paid from General Reserves.

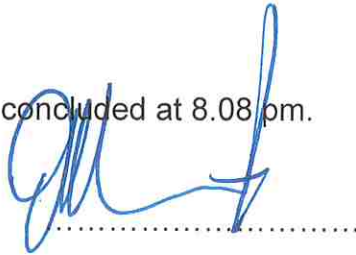
11.SF UPDATES/INFORMATION

The following updates were NOTED:

- The 10 year Service Level Agreement with 4ALL Foundation for the day to day management of the Zone Community Building has been signed.
- The slabs at the back and along the path side of the Zone have been removed and the area grassed over; it is hoped this will stop stones/pieces of slabs being thrown into resident's gardens.

The meeting concluded at 8.08 pm.

Chairman:



Date:

8-10-24