

Market Drayton Town Council

Minutes of a Services and Facilities Committee Meeting held at The Town Hall, Frogmore Road on Thursday 5 October 2023 at 7.30pm.

PRESENT: Councillors: B. Chapman, M. Erwin, G. Groves, R. Hughes, W. Love, T. Manton (Chairman), and A. Sanderson.

ABSENT: Councillors: R. Aldcroft, Mrs. J. Beckett, T. Beckett, I. Nellins

3 members of the public were present and 1 member of the public listening to the meeting via Teams.

In Attendance: Sue Thomas, Town Clerk

1.SF APOLOGIES

Members **NOTED** the following apologies:

Councillor Mrs. J. Beckett	-	Prior appointment
Councillor T. Beckett	-	Work Commitments
Councillor I. Nellins	-	Shropshire Council event

2.SF DISCLOSABLE INTERESTS

- i. No disclosable interests were declared.
- ii. No dispensations were received for consideration.

3.SF PUBLIC SESSION

No members of the public had requested to speak at the meeting.

4.SF MINUTES

Councillor Chapman, proposed, Councillor Groves Seconded and it was **RESOLVED** with 2 abstentions:

To agree and confirm the minutes of a Services and Facilities Committee held on 27 July 2023.

5.SF NEWPORT ROAD TOILETS

Information was circulated prior to the meeting.

The Chair referred to correspondence received from Shropshire Council previously regarding the possibility of changing the use of Newport Road Toilets and regarding the current lease arrangements. Any alterations or change of use would have to be with the permission of Shropshire Council.

He said that Council previously advertised for expressions of interest from local organisations/companies regarding possible future use of the unused sections at Newport Road Toilets; one expression was received, which was not progressed.

The Chair said that since 2021 repairs to the toilets have totalled £4,800; £4,159 of which was due to vandalism.

Councillor Chapman said that considering the use of the toilet block is not straight forward, a lot of consultation needs to be carried out. He suggested a working group be set up to move the issue forward.

Councillor Champman proposed, Councillor Hughes seconded, and it was **RESOLVED:**

To form a working party to explore options for the future use of Newport Road Toilets and report back to committee.

The working party members: Councillor Chapman, Hughes and Love.

6.SF CCTV

Information was circulated prior to the meeting.

i. Parks

Councillors considered quotes to update the CCTV cameras on the Town Park and Buntingsdale play area and to install new cameras on Newport Road carpark covering the skatepark and toilet block.

Two quotes have been received; both companies have previously supplied CCTV camera in the town.

Councillor Champman proposed, Councillor Groves seconded, and it was **RESOLVED:**

To accept quote A to upgrade the CCTV Cameras on the Town Park and Buntingsdale Play area and to install new CCTV Cameras on Newport Road carpark at a cost of £6,587.00

ii. Receiver

Councillors considered quotes for relocating the signal receiver on the Iceland building on Cheshire Street. The current Wi-Fi signal is being interrupted by the trees in front of the library.

Councillor Erwin proposed, Councillor Sanderson seconded, and it was **RESOLVED:**

To accept Quote A to relocate the signal received on the Iceland building on Cheshire Street at a cost of £350.00.

Funding for the Parks CCTV and relocating the Receiver to be from CCTV Earmarked Reserves.

7.SF CEMETERY

Information was circulated prior to the meeting.

The wooden boards in the bunkers where the waste soil is stored have rotted and need replacing.

Councillors considered the three quotes received to install new concrete gravel boards and posts.

Councillor Manton proposed, Councillor Chapman seconded, and it was **RESOLVED:**

To accept Quote A for the installation of new concrete gravel boards and posts around the soil bunkers at the cemetery at a cost of £2,188.80.

8.SF RECREATION GROUNDS

Information was circulated prior to the meeting.

Councillors considered the recommendation reports from the Play Area working group which set out plans to upgraded recreation areas.

i. Play Areas

The Chair read out the suggested projects set out in the report.

After a short discussion

Councillor Chapman proposed, Councillor Erwin seconded, and it was **RESOLVED:**

To accept the project plan and obtain quotes to:

- install a new piece of equipment on Buntingsdale play area
- install replacement equipment on Grotto Road
- install a fence along the back of Croft Way play area

Quotes for the above to be brought to Committee for consideration.

ii. Skate Park

The Chair read out the suggested projects, he said that the skatepark is well used and that these improvements have been suggested by the local youth worker.

Councillor Erwin expressed concern about the level of ASB in the area and whether having lighting would extend this into the evening.

Councillor Hughes proposed, Councillor Chapman seconded, and it was **RESOLVED:**

- **To consult with young people about the installation of a youth shelter by the skatepark**

- To obtain permission from Shropshire Council for a youth shelter to be installed
- To obtain quotes for the installation of a youth shelter to be presented to committee
- To obtain permission from Shropshire Council for a solar light to be installed.
- To obtain quotes for the installation of a solar light by the skatepark to be presented to committee

9.SF RESIDENTS CHRISTMAS LIGHTS COMPETITION

The Chair said there were 11 entries for the Christmas Lights Competition last year. This met the criteria set by Committee that there must be a minimum of 10 entrants for the competition to take place. To help promote the competition leaflets were distributed to houses within the town.

The Categories last year were best decorated individual property, best decorated garden and best decorated overall property

Prizes were a £20 voucher for first place and a £10 voucher for second place.

i. Christmas Lights Competition

Councillors considered running the Residents Christmas Lights Competition this year. It was agreed that there are lots of well decorated properties in the town; to encourage residents to enter the competition it needs to be promoted earlier and better.

Councillor Chapman proposed, Councillor Manton seconded and it was **RESOLVED:**

To hold the Residents Christmas Lights Competition this year.

ii. Categories and Prizes

It was suggested that increasing the amount of prize money would attract more entries.

Councillor Chapman proposed, Councillor Groves seconded, and it was **RESOLVED:**

To increase the prizes to:

First prize £40

Second prize £20

10.SF YOUTH CLUB – PHOENIX CENTRE

Documents were circulated prior to the meeting.

Councillor Chapman proposed, Councillor Love seconded, and it was **RESOLVED:**

To receive the youth club reports from Shropshire Youth Association for the summer term.

11.SF UPDATES/INFORMATION

The following updates were **NOTED**:

- The additional Christmas lights have been ordered.
- The new cemetery bench has been installed.
- The in bloom presentation took place on the 13th September 2023.
- The repairs to Newport Road Toilet roof and drainpipes have been completed.

12.SF EXCLUSION OF PUBLIC PRESS

Councillor Hughes proposed, Councillor Chapman seconded, and it was **RESOLVED**:

that in view of the confidential nature of the business about to be transacted which will involve the likely disclosure of exempt information relating to establishment and contractual matters as defined in Part 1 of Schedule 12A, Local Government Act 1972, and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be temporarily excluded from the meeting and they are instructed to withdraw.

13.SF GRASS CUTTING

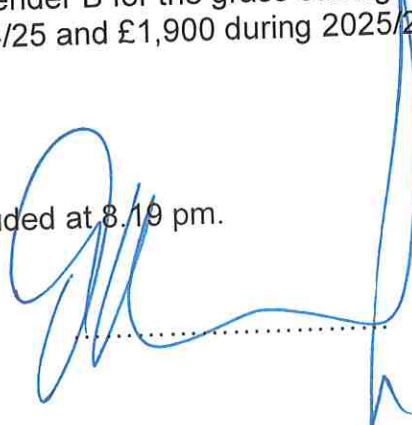
Members considered the tenders received for the grass cutting on the play areas.

Councillor proposed, Councillor Erwin seconded, and it was **RESOLVED**:

To accept tender B for the grass cutting of the play areas at a cost of £1,710 per cut during 2024/25 and £1,900 during 2025/26.

The meeting concluded at 8.19 pm.

Chairman:



Date:

08-02-24