



MARKET DRAYTON TOWN COUNCIL

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Julie Jones

Town Clerk

1 April 2016

To: Councillors: Aldcroft (Mayor), Brown, D Erwin, M Erwin, Hughes, Minnery and Ridgway (Chairman).

Also: All Members of the Council for information.

Dear Councillor

You are required to attend a meeting of the **Personnel Committee** to be held in the Town Hall Chamber, Frogmore Road, Market Drayton on **Thursday 7 April 2016** starting at **8.00 p.m.**

Yours sincerely

Julie Jones
Town Clerk

PLEASE NOTE THAT ALL PERSONNEL MATTERS ARE CONFIDENTIAL BUSINESS

AGENDA

16.345P APOLOGIES

To receive apologies for absence.

16.346.P DISCLOSABLE PECUNIARY INTERESTS

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

16.347.P MINUTES

To agree and adopt the minutes of the meeting of the Personnel Committee held on 19 November 2015 (enclosed).

16.348.P EXCLUSION OF PUBLIC AND PRESS

To resolve: that in view of the confidential nature of the business about to be transacted which will involve the likely disclosure of exempt information relating to establishment and contractual matters as defined in Part 1 of Schedule 12A, Local Government Act 1972, and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be temporarily excluded from the meeting and they are instructed to withdraw.

16.349.P APPRAISALS

- i) To consider a review of current appraisal procedures and documentation.
- ii) To consider the date of appraisals for Postholders 4 and 8 and which Councillors will carry out their appraisals.