



MARKET DRAYTON TOWN COUNCIL

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Julie Jones

Town Clerk

19 March 2020

To: All Members of Market Drayton Town Council

Dear Councillor

NOTICE IS HEREBY GIVEN that an **Extraordinary Meeting** of the above named Town Council will take place in the Council Chamber, Town Hall, Frogmore Road, Market Drayton on **Tuesday 24 March 2020** starting at **6.30pm** members are hereby summoned to attend for the purpose of transacting the following business.

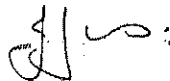
The meeting is open to the press and public.

Councillor Roger Smith
Town Mayor



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Julie Jones
Town Clerk



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AGENDA

1.EC **APOLOGIES**

To receive apologies for absence.

2.EC **DISCLOSABLE PECUNIARY INTERESTS**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

3.EC

CORONAVIRUS EMERGENCY MEASURES

To consider and agree the following items during the Coronavirus outbreak:

- I) Meetings (formal and informal)
- II) The Town Hall office, office staff and outside staff
- III) Clerk's emergency scheme of delegation
- IV) Funding
- V) Media communication