

**Market Drayton Town Council****Minutes of a Services and Facilities Committee Meeting  
held at The Town Hall, Frogmore Road on Thursday 10 March 2022 at 7.30pm.**

**PRESENT:** Councillors: A. Allen, Mrs. J. Beckett, T. Beckett, B. Chapman, G. Chevins, M. Erwin, R. Hughes, and M Whittle (Chairman).

**ABSENT:** Councillors: R. Aldcroft, T. Manton and I. Nellins.

**0 members of the public were present and 2 members of the public listening to the meeting via Teams.**

**In Attendance:** Sue Thomas, Town Clerk and Kate Harvey, Assistant Clerk.

**1.SF APOLOGIES**

Members **NOTED** the following apologies:

Councillor Aldcroft	-	Training Course at Shropshire Council
Councillor Manton	-	Work commitments; listening Via Teams
Councillor Nellins	-	Work commitments

**2.SF DISCLOSABLE PECUNIARY INTERESTS**

There were no declarations of interest.

**3.SF PUBLIC SESSION**

No members of the public had expressed a wish to speak at the meeting.

**4.SF MINUTES**

Councillor Chapman proposed, Councillor Allen seconded, and it was **RESOLVED** with 1 abstention:

**To agree and confirm the minutes of the Services and Facilities Committee meeting held on 27 January 2022.**

**5.SF ELECTION OF VICE CHAIR**

The Chairman asked for nominees for Vice Chairman following the resignation of the previous Chairman.

Councillor Chapman nominated Councillor Hughes for Vice Chairman.

Councillor Whittle seconded Councillor Hughes for Vice Chairman.

There were no further nominations.

It was **RESOLVED** with 1 abstention:

**To duly elect Councillor Hughes as Vice Chairman for the remainder of the Civic Year 2021/22.**

#### **6.SF APPOINTMENT OF REPRESENTATIVE ON OUTSIDE BODY**

The Chairman asked if any member would like to represent the Town Council on the newly formed Carnival Committee.

Councillor Whittle proposed, Councillor Hughes seconded, and it was **RESOLVED:**

**To appoint Councillor Chevins as a representative on the Carnival Committee.**

#### **7.SF YOUTH PROVISION**

Information was circulated prior to the meeting and termly monitoring reports are saved in the Councillors folder.

The Chairman said as a result of Shropshire Council withdrawing funding for youth provision in the town, the Town Council resolved on 11 February 2021 to fund the Junior and Senior youth clubs held at the Phoenix Centre so the service could continue. A one-year contract was signed with Shropshire Youth Association. Members were asked to consider the termly monitoring reports and decide if a further one-year contract should be awarded; the 2022/23 budget for youth provision is £19,100.

Members NOTED the Junior Youth Club is well attended but had concerns about the Senior Youth Club due to lack of attendance.

Councillor Whittle proposed, Councillor Allen seconded, and it was **RESOLVED:**

- **To agree a further year contract with Shropshire Youth Association to provide Junior Youth Club Provision at The Phoenix Centre for the financial year 2022/23.**
- **To agree a term-to-term basis depending on attendance contract with Shropshire Youth Association to provide Seniors Youth Club Provision at The Phoenix Centre for the financial year 2022/23.**
- **To agree 50% towards additional Provision for three holiday day trips.**

**8.SF CEMETERY FEES**

Information was circulated prior to the meeting

Members were asked to consider an increase in the cemetery fees for the next financial year.

Councillor Whittle proposed, Councillor Hughes seconded, and it was **RESOLVED:**

**To increase the Town Council's cemetery fees by 3% for the financial year 2022/23.**

**9.SF WELCOME BACK FUND**

Information was circulated prior to the meeting

Members considered the draft designs for lamppost banners; the pictures shown are for illustration purposes only at the moment and additional photographs are being provided by a local photographer.

Councillor Chapman proposed, Councillor Hughes seconded, and it was **RESOLVED:**

- **To agree the design for the lamppost banners.**
- **To have a small Town Council logo at the bottom of the banner.**
- **To give delegated powers to the Clerk and Chairman to agree the pictures to be used on the banners.**

**10.SF CROFT WAY PLAY AREA**

All tender documents for the upgrade/extension of Croft Way Play Area were in the Chamber for members to see.

Councillor Chapman reported on behalf of the Play Area Working Group. There were seven tender documents received for the new upgrade of the play area, the designs were on display for public consultation in the Town Council Offices from 14 February to 23 February. A consultation event was scheduled to take place at the play area on 19 February but due to the bad weather conditions this took place in the Town Hall.

The Public consultations was advertised on the Town Councils Facebook page and website, on the Shropshire Star website and leaflets were distributed to houses in the area.

Members discussed the public consultation results and the Working Group appraisals.

Councillor Chapman proposed, Councillor Whittle seconded, and it was **RESOLVED:**

- To agree to award Tender D for the upgrade/extension of Croft Way Play Area at a cost of £60,000.
- To agree the wooden climbing frame and small slide to be taken out sympathetically so they can hopefully be re-used at a different location.
- To install an additional gate on the pathway by the bollard which marks the boundary between the two areas and planting additional foliage to thicken the hedge (on Croft Way park and other additional parks where applicable) to make the whole Town Council area a playing area on which dogs should be kept on leads.

#### **11.SF FESTIVAL OF LIGHTS**

- i) Councillor Chapman proposed, Councillor Allen seconded, and it was **RESOLVED:**

**To hold the Festival of Lights 2022 Event on Saturday 19 November 2022.**

- ii) Information was circulated prior to the meeting

The Town Council has been informed by the current market stall provider that they will not be able to provide market stalls for the Festival of Lights event. Members considered the possible stall hire options to use at the event and the charge for traders having a stall.

Councillor Chapman proposed, Councillor Chevins seconded, and it was **RESOLVED:**

- To agree stall option C to have 52 x 6ft tables, 52 x Canopy's 10ftx10ft which includes sides and backing sheets and lighting at a cost of £3,585.00: £68.56 per stall.
- To increase the stall hire charge to traders to £30.00.
- To take the shortfall, the difference between the income generated by renting the stalls out and the expenditure to hire the stalls from Earmarked Reserves.
- To produce a stall hire charging schedule for traders and bring it back to the next committee.
- To increase the 2023/24 Christmas Lights budget to cover the additional cost of stall hire.

**12.SF UPDATES/INFORMATION**

The following updates/information was **NOTED**:

**Greenfields Sports Ground**

A letter has been sent to Shropshire Council requesting the relocation of Greenfields is a priority.

Councillor Hughes reported that he attended a meeting at Greenfields last night. He invited all members to attend a meeting with Greenfields Sports Association on 30 March 2022 at 10.00 so members can see the difficult situation they are in due to not relocating and the amount of upgrading needed on the facility.

**Newport Road Toilets**

A call for expressions of interests for the future use of the unused sections of Newport Road Toilet block has been advertised on the Council website and Facebook page. Details have also been sent to the local newspaper. The deadline for expressions of interest is 31 March 2022.

**Towers Lawn Toilets**

A meeting is taking place on 23 March to discuss different levels of refurbishment.

**The Zone**

Councillor Chapman reported that The Marches Academy gave a presentation to the Zone Steering Group and The Lottery Coordinator. They proposed that by using their links within the local community they could identify suitable training courses and encourage parents to attend them as well to provide a range of holiday activities, all of which fulfils the Lottery requirements for the project. All in attendance at the meeting agreed that this would be a positive move forward; The Marches Academy Trust has now become a delivery partner for the Zone.

As a result of this new partnership the recruitment of a manager for the Zone has been put on hold.

The building is available to hire at a cost and he was pleased that Community Group has booked the venue for a six-week period for senior coffee mornings.

The meeting concluded at 8.10 pm.

Chairman: ..... Date: .....