

Market Drayton Town Council

Minutes of an Extraordinary Council meeting
held at The Town Hall, Frogmore Road on Thursday 16 June 2022 at 7.00 pm.

PRESENT: Councillors: R. Aldcroft, A. Allen, B. Chapman, G. Chevins, M. Erwin, T. Manton, I. Nellins, and M. Whittle (Mayor).

ABSENT: Councillors Mrs. J. Beckett, T. Beckett, R. Hughes, and N. Roberts.

In attendance: 0 members of the public were present and 2 members listening via Teams.

Clerks: Sue Thomas, Town Clerk and Kate Harvey, Assistant Clerk/RFO.

The Mayor announced the meeting was being recorded and live streamed.

1.C APOLOGIES

Members **NOTED** the following apologies:

Councillor Mrs J. Beckett	-	Prior Arrangement
Councillor T. Beckett	-	Concerns about Councillors behaviour
Councillor R. Hughes	-	Prior Arrangement
Councillor N. Roberts	-	Working

2.C DISCLOSABLE PECUNIARY INTERESTS

There were no pecuniary interests declared.

3.C ANNUAL INTERNAL AUDIT REPORT 2021/22

Documents were circulated prior to the meeting.

The Responsible Finance Officer explained members have previously seen and accepted the in depth annual internal audit at a previous meeting; the report is a summary that forms part of the external annual end of year return.

Councillor Aldcroft proposed, Councillor Manton seconded, and it was **RESOLVED:**

To agree and approve the Annual end of year Internal Audit Report 2021/22.

4.C ANNUAL GOVERNANCE STATEMENT 2021/22

Documents were circulated prior to the meeting.

The Responsible Finance Officer explained the Annual Governance Statement also forms part of the external annual end of year return; it confirms there are internal policies and controls in place and Council are implementing them.

There were no comments made.

Councillor Manton proposed, Councillor Whittle seconded, and it was **RESOLVED:**

To approve the Annual Governance Statement 2021/22.

The Mayor and Clerk signed the Annual Governance Statement.

5.C ACCOUNTING STATEMENTS 2021/22

Documents were circulated prior to the meeting.

The Responsible Finance Officer explained the Accounting Statement form also forms part of the external annual end of year return; it breaks down the Town Councils finances at the end of the financial year.

There were no comments made.

Councillor Manton proposed, Councillor Whittle seconded, and it was **RESOLVED:**

To approve the Accounting Statement 2021/22.

The Mayor and Responsible Financial Officer signed the Accounting Statement 2021/22.

All external audit reports have been agreed and signed; these will be submitted to the external auditor in the morning.

Notices of public rights of unaudited accounts and supporting reports will be put on the website and noticeboards.

6.C EARMARKED RESERVES 2022/23

Documents were circulated prior to the meeting.

The Clerk reported that at the following finance meeting members would be considering applications for large grant funding; the requests for funding exceed the amount in budget. The clerk said there is £4,112.09 in earmarked reserves under heading 332 Community and Governance Events, she suggested members consider changing the heading to 332 Community Funding, and for the funds to be allocated by the Finance and General purposes Committee if needed towards large grants.

There will be no change to the money allocated.

After a discussion:

Councillor Nellins proposed, Councillor Manton seconded, and it was **RESOLVED:**

To agree the Earmarked Reserves for 2022/23 with the alteration in name of 332 to read Community Grant Funding. The funds under 332 to be allocated by Finance and General Purposes Committee if needed.

Members thanked the Responsible Finance Officer for all her hard work throughout the year.

The meeting concluded at 7.09 pm.

Chairman: Date: