

**Market Drayton Town Council****Minutes of a Services and Facilities Committee Meeting  
held at The Town Hall, Frogmore Road on Thursday 24 November 2022 at 7.25pm.**

**PRESENT:** Councillors: R. Aldcroft (Chairman), B. Chapman, M. Erwin, R. Hughes, W. Love, T. Manton, I. Nellins, A. Sanderson, and M Whittle

**ABSENT:** Councillors: Councillors: Mrs. J. Beckett and T. Beckett.

1 member of the public were present and 3 members of the public listening to the meeting via Teams.

**In Attendance:** Sue Thomas, Town Clerk and Kate Harvey, Assistant Clerk.

**1.SF APOLOGIES**

Members **NOTED** the following apologies:

Councillor J. Beckett - Prior Arrangement  
Councillor T. Beckett - Prior Arrangement

**2.SF DISCLOSABLE PECUNIARY INTERESTS**

There were no declarations of interest.

**3.SF PUBLIC SESSION**

No members of the public had requested to speak at the meeting.

**4.SF MINUTES**

Councillor Aldcroft proposed, Councillor Manton seconded, and it was **RESOLVED** with 1 abstention:

**To agree and confirm the minutes of the Services and Facilities Committee meeting held on the 6 October 2022.**

**5.SF VICE CHAIRMAN**

The Chairman asked for nominations for the position of Vice Chairman of the Services and Community Committee.

Councillor Whittle proposed, Councillor Nellins seconded, **to nominate Councillor Sanderson.**

There were no further nominations.

It was **RESOLVED** with 3 abstentions:

**To duly elect Councillor Sanderson as Vice Chairman of the Services and Facilities Committee for the remainder of the municipal year.**

## 6.SF PLAY AREAS

Documents were circulated prior to the meeting.

### i. Buntingsdale Play Area

The climbing frame/slide on Buntinsdale Play Area has been scored as a High risk on the Rospa report because the timber is decaying.

Councillor Nellins proposed, Councillor Chapman seconded, and it was **RESOLVED:**

**To remove the climbing frame/slide on Buntingsdale Park Area due to being unsafe and make good the area.**

**Under delegated powers, the Clerk to get quotes and arrange for the work to be undertaken; Clerk to report back to committee once the work has been completed.**

### ii. Longlands Play Area

Councillor Manton proposed, Councillor Sanderson seconded and it was **RESOLVED:**

**To allow the Methodist Church to hold a Carol Service on Longlands Play Area on the evening of 16 December 2022.**

## 7.SF CEMETERY TREES

Documents were circulated prior to the meeting.

An inspection of the trees at the Cemetery has recently been completed; the report highlighted that several trees need deadwood removal, a beech tree needs felling and that a beech tree is in possible terminal decline.

The Clerk explained that the quotes received are for the work identified in the report, she asked members to consider felling the tree in terminal decline at the same time as the other work is undertaken to help reduce costs.

Councillor Hughes proposed, Councillor Nellins Seconded, and it was **RESOLVED** with 1 abstention:

**To agree to go with quote C at a cost of £2,250.**

**For the Clerk to arrange for the Beech Tree in terminal decline to be felled at the same time as the other work is undertaken.**

Councillor Chapman proposed, Councillor Whittle Seconded, and it was **RESOLVED:**

**To take professional advise on suitable replacement tree species and the number of trees for the area.**

## **8.SF IN BLOOM**

Documents were circulated prior to the meeting.

Members considered a quote received for plant supply, planting and installation of hanging baskets, mangers and pole top displays within town during the summer months. The Clerk said eight companies had been contact regarding the opportunity to quote; only one quote was received, which is from the company Council is currently using.

Councillor Chapman proposed, Councillor Nellins Seconded, and it was **RESOLVED:**

**To accept Quote A for plant supply, planting, and installation of hanging baskets, mangers, and pole top displays at a cost of:**

<b>Year</b>	<b>£</b>
<b>Year 1</b>	<b>5,950</b>
<b>Year 2</b>	<b>7,404</b>

## **9.SF YOUTH CLUB PROVISION**

Documents were circulated prior to the meeting.

Members discussed how important it was to continue funding the youth club to help, support and educate the youth of the town.

Councillor Whittle proposed, Councillor Manton Seconded, and it was **RESOLVED:**

**To agree Option 1; a further one-year contract with Shropshire Youth Association to provide Youth Club Provision at The Phoenix Centre for the financial year 2023/24.**

<b>Youth Club Provision</b>	<b>Costs</b>	<b>Total cost</b>
<b>Option 1</b> - To provide two youth club sessions per week: a junior (10-12 years) and senior (13 years and over) session.		
- 2 x 1.5-hour session (plus 0.5 hour for setting	£17,800.00	

up and cleaning up) - Term time only (39 weeks) - 3 staff + management support		
Room Hire	£1,600.00	£19,400.00

#### 10.SF **GREENFIELDS SPORTS ASSOCIATION**

Revenue and expenditure budgets documents for Greenfields were circulated prior to the meeting.

Members considered increasing the grant to Greenfields Sports Association for the financial year 2023/24 from £27,500 to £40,000.

Members agreed Greenfields Sports Ground is a real asset, it provides sporting facilities for children and adult from the town and surrounding area. Due to the delay in relocating the some of the facilities are now in disrepair. As a result of increasing utility bills the increase has been requested to help cover the rise in running costs.

Councillors expressed concern that Town Council cannot afford to continue subsidising additional running and maintenance costs and that Shropshire Council should fund the budget shortfalls.

The Chairman of Greenfields Association will be attending the next Finance and General Purposes Committee in December to discuss further one-off funding. It was agreed that additional information regarding finances and budgets needs to be provided prior to the meeting.

Councillor Whittle proposed, Councillor Chapman Seconded, and it was **RESOLVED:**

**To agree a one-year grant increase to Greenfields Sports Association for £40,000 for the financial year 2023/24.**

#### 11.SF **BUDGET 2023/24**

Documents were circulated prior to the meeting.

The Chairman asked if members had any comments or questions they would like to make.

Councillor Manton asked why the Christmas stall hire costs has increased in the budget.

The Clerk said the company have increased their fees; this year it was subsidised from Earmarked Reserves.

There were no more questions asked.

Councillor Whittle proposed, Councillor Manton seconded, and it was **RESOLVED:**

**To recommend the following draft Services and Facilities Committee budget for 2023/24 to the next Finance and General Purposes Committee in December 2022.**

Cost Centre	Description	Proposed Budget 2023/24
101	Street Lighting	16,000
103	Recreation Grounds	78,220
104	Amenity Areas	4,500
105	CCTV running costs	2,060
107	In Bloom	7,000
111	Cemetery	40,315
112	Public Toilets	26,600
113	Christmas Lighting	16,150
150	Services & Facilities (General)	165,000
<b>Total</b>		<b>355,845</b>

## 12.SF UPDATES/INFORMATION

Members **NOTED** the following updates/information:

**Residents Christmas Lights Competition** – the competition has been advertised; application forms were circulated to members to hand out.

The meeting concluded at 7.57 pm.

Chairman: ..... Date: .....