

**Market Drayton Town Council**

**Minutes of a Services and Facilities Committee Meeting  
held at The Town Hall, Frogmore Road on Thursday 23 March 2023 at 7.30pm.**

**PRESENT:** Councillors: R. Aldcroft (Chairman), B. Chapman, M. Erwin, R. Hughes, W. Love, T. Manton, I. Nellins and M Whittle.

**ABSENT:** Councillors: Councillors: Mrs. J. Beckett, T. Beckett, and A. Sanderson

1 member of the public was present and 0 members of the public listening to the meeting via Teams.

**In Attendance:** Sue Thomas, Town Clerk and Kate Harvey, Assistant Clerk.

**1.SF APOLOGIES**

Members **NOTED** the following apologies:

Councillor J. Beckett	-	Prior Arrangement
Councillor T. Beckett	-	Prior Arrangement
Councillor A Sanderson	-	Prior Arrangement

**2.SF DISCLOSABLE PECUNIARY INTERESTS**

- i. No disclosable interests were declared.
- ii. No dispensations were received for consideration.

**3.SF PUBLIC SESSION**

No members of the public had requested to speak at the meeting.

**4.SF MINUTES**

Councillor Manton proposed, Councillor Chapman seconded, and it was **RESOLVED** with one abstention:

**To agree and confirm the minutes of the Services and Facilities Committee meeting held on the 9 February 2023.**

**5.SF FESTIVAL OF LIGHTS**

- i. Councillor Hughes propose, Councillor Chapman seconded and it was **RESOLVED:**

**To hold the Festival of Lights event on Saturday 25<sup>th</sup> November 2023.**

- ii. Councillor Nellins proposed, Councillor Chapman seconded and it was **RESOLVED:**

**To accept Quote A for the hire, erection and dismantling of stalls for the Festival of Lights at a cost of £2,750.**

- iii. Councillors discussed increasing the charge to stallholders to hire stalls at the event from £30 to £35. The clerk explained that due to an increase in the cost to the Council to hire the stalls there will be a shortfall in budget unless the hire charge to stallholders is increased, alternatively funding could be from the budget allocated to run the event or from general reserves.

Councillor Manton proposed, Councillor Hughes seconded, and it was **RESOLVED:**

**Not to increase the price of hiring a stall at the Festival of Lights. The income shortfall of £250 to be taken from general reserves.**

## 6.SF PUBLIC TOILETS

There is continued Antisocial behaviour and damage to the toilet facilities at Newport Road and Towers Lawn

- i. Newport Road toilets have been closed since December due to flooding. Members were asked to consider undertaking the necessary work to re-open the toilets. The clerk explained that there is no budget left this year and only £1,000 in budget next year for toilet maintenance; the work could be paid for from earmarked reserves if members agree to have the work done.

After a short discussion as to whether the toilets should be re-opened or not;

Councillor Nellins proposed, Councillor Hughes seconded, and it was **RESOLVED** with one against:

**To carry out the necessary repair work at Newport Road toilets to enable them to be reopened.**

**The clerk to be given delegated authority to get quotes and agree the works.**

**Work to be paid for from Earmarked Reserves**

- ii. Towers Lawn toilets are constantly being vandalised. Members discussed how the antisocial behaviour and damage could be reduced.

Councillor Aldcroft proposed, Councillor Whittle seconded, and it was **RESOLVED** with one abstention:

**To contact the CCTV providers to see what security measures they suggest could be implemented to reduce vandalism at Towers Lawn Toilets.**

## 8.SF PLAY AREAS

Documents were circulated prior to the meeting.

- i. Members consider a request from the Methodist Church to hold an Easter event on Longlands Play area on Sunday 16th April from 2.30pm – 5pm at which there will be various activities, including some football games and an egg hunt.

Councillor Whittle proposed, Councillor Hughes seconded and it was **RESOLVED**:

**To give permission for the Methodist Church to hold an Easter event on Longlands Play area.**

- ii. Members considered a request from Market Drayton Carnival to use the Town Park on 15th July 2023 as a Children's Zone.

Councillor Nellins proposed, Councillor Erwin and it was **RESOLVED** with three abstentions:

**To give permission for Market Drayton Carnival to use the Town Park on 15<sup>th</sup> July 2023 as a Children's Zone.**

## 9.SF PREMISES LICENCES

Documents were circulated prior to the meeting.

Two requests have been received asking for permission to use the Town Councils premises licence. Members agreed to consider both requests together.

- i. Ginger and Spice has requested use of the entertainment licence and alcohol licence for the Ginger and Spice Festival on Saturday 30th September 2023.
- ii. Market Drayton Carnival has request use of the Town Councils entertainment licence for the carnival on 15th July 2023.

The entertainment licence and alcohol licence come under the Premises Licence.

The Clerk said that the Town Council are still responsible for ensuring the conditions of the licence are adhered to even when other organisations are given permission to use it. She suggested that conditions should be attached to any permissions given to ensure that adequate insurance and health and safety are met.

Members expressed concern that the Council do not have control of the events and that extensive checks would need to be carried out to ensure that licence conditions are met.

Alcohol served under the premises licence must be authorised by the person who holds the personal licence. Concern was expressed as to what would happen if the personal licence holder could not attend the event; it was suggested that each stall serving alcohol could obtain their own licence.

Councillor Aldcroft proposed, Councillor Hughes seconded, and it was **RESOLVED**:

To give permission for Ginger and Spice to use the entertainment licence at their event on Saturday 30<sup>th</sup> September 2023.

Not to give permission for Ginger and Spice to use the Alcohol Licence at their event on Saturday 30<sup>th</sup> September 2023.

To give permission for Market Drayton Carnival to use the entertainment licence at their event on 15<sup>th</sup> July 2023.

The above permissions are subject to the organisations providing a copy of their risk assessments and event management plan that have been approved by the Shropshire Advisory Group along with a copy of their Insurance.


Organisations to be informed that they will be required to obtain their own licences for future events.

**10.SF UPDATES/INFORMATION**

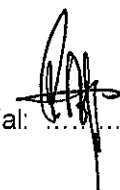
Members **NOTED** the following updates/information:

- The tender has been awarded to Kompan for the upgrade of Dalelands Play Area.

The meeting concluded at 8.04 pm.

Chairman:  .....

Date: 8/6/2023 .....

Initial:  .....