

Services and Facilities Meeting

3 October 2024

Appendix SF081

**Towers Lawn Toilets Working Group**

**Notes**

**Friday 28th June 2024, 10am at the Town Hall**

1. To receive apologies

Adam Sanderson, Philip Glover

1. To agree the minutes of the meeting held on 21st May 2024.

Agreed.

1. To discuss the visit to Snowhill toilet facility in Nantwich.

It was a worthwhile visit, the toilets were of a good standard.

Concern was raised about the locks and access to the toilets as there has been trouble with Wi-Fi connection.

The refurbished toilets need to be vandal proof.

1. To discuss the usage figures for Towers Lawn toilets.

The figures show that the toilets are well used. There is a higher usage for the Gents toilets.

1. To discuss and agree the number of cubicles required and how many should be DDA compliant.

It was agreed that the design should prioritise the provision of the toilet requirements; a decision about any unused space to be made once the area needed for the toilets has been designed.

Four single cubicles, two ladies and two gents plus one DDA compliant cubicle.

1. To discuss and agree the fittings for each cubicle.
* All to have a Wallgate unit (integrated handwasher/dryer)
* One ladies, one gents and the DDA complaint cubicle to have a baby changing unit.
* Gents to have a toilet and urinal
* Doors to have easy to use coin and card access system.
1. Public Consultation – when should this take place?

It was agreed to have a public communication exercise to inform members of the public of the Town Councils proposal which will provide an opportunity for comment.

Documentation to ask for email address, telephone number and postcode.

 Consultation exercise to be carried out once the plans have been produced.

1. To discuss the appointment of an Architect to produce the plans and tender specification - three quotes should be obtained.

It was agreed that an architect should be appointed to produce the necessary plans, specifications and liaise with companies wishing to quote for the refurbishment work.

A quote specification for the production of plans and a tender specification to be prepared to send architects.

1. To discuss and agree the information to be presented to the next Services and Facilities/Council Meeting.

The quote specification to be taken to Council for approval, quotes to be obtained to be presented to Services and Facilities.