**Market Drayton Town Council**

**Minutes of a Finance and General Purposes Committee Meeting held at The Town Hall, Frogmore Road on Thursday 6 February 2025 at 7.30pm.**

**PRESENT:** Councillors: R. Aldcroft, T. Beckett, C. Chapman, P. Glover, G. Groves, R. Hughes (Chairman), W. Love, T. Manton, and I. Nellins.

**ABSENT:** Councillors: Mrs J. Beckett, M. Erwin, and A. Sanderson.

**In Attendance**: 0 members of the public were present and 0 members of the public listening to the meeting via Teams.

 **Clerks:** Sue Thomas, Town Clerk andKate Harvey, Assistant Clerk.

**1.FG APOLOGIES**

 Members **NOTED** the following apologies received:

 Councillor J. Beckett - Illness

 Councillor M. Erwin - Illness

 Councillor A. Sanderson - Prior Appointment

**2.FG DISCLOSABLE PECUNIARY INTERESTS**

 i. There were no Pecuniary Interests declared.

 ii. There were no applications for Dispensations under s33 of the Localism Act 2011 received.

**3.FG PUBLIC SESSION**

No members of the public had expressed a wish to speak at the meeting.

**4.FG MINUTES**

Councillor Manton proposed, Councillor Groves seconded, and it was **RESOLVED:**

**To approve the minutes of Finance and General Purposes Committee meeting held on 12 December 2024.**

**5.FG EARMARKED RESERVES 202526**

A draft list of Earmarked reserves was circulated to members prior to the meeting as set out in Appendix FG147.

The Chair, RFO and Clerk previously discussed the earmarked reserves; the proposal to be considered by members was to remove the budget codes where there are no identified projects and to increase reserves in the areas where council are accruing funds for projects by moving unspent budget across.

The Clerk said there is money still to spend from the reserves; this is a draft list for members to discuss and agree in principle, it will come back to Council at a later date.

The Chairman welcomed any comments they would like to make.

There were no comments made.

Councillor Chapman proposed, Councillor Hughes seconded, and it was **RESOLVED:**

**To accept the following draft Earmarked Reserves for 2025/26 in principle:**

|  |  |  |
| --- | --- | --- |
| **Code** | **Description** | **Proposed value for 2025/26 £** |
| 316 | Town Action Plan WG | 0 |
| 319 | Replacement Bowser | 2,300 |
| 320 | Election Fund | 45,000 |
| 325 | Climate Change Project | 0 |
| 327 | Public Toilets Maintenance | 155,854.17 |
| 330 | Cemetery Maintenance | 33,153 |
| 334 | Rec Ground | 12,173.22 |
| 335 | Vehicle Replacement Fund | 35,000 |
| 336 | Bus Shelter Fund | 0 |
| 338 | Regalia | 3,000 |
| 340 | CCTV | 8,000 |
| 343 | Skatepark | 0 |
| 345 | Cemetery Equipment/Mower | 22,000 |
| 347 | CIL Neighbourhood Fund | 121,666.56 |
| 348 | The Zone | 0 |
| 349 | Street Lighting | 0 |
| 351 | Farm Welfare Storage | 3,000 |
| 353 | Communications & Town Prom | 0 |
| 354 | Cemetery Land | 50,000 |

**6.FG FINANCIAL REPORT**

 The income and expenditure report for 1 December 2024 – 31 January 2025 was

 circulated to members prior to the meeting as set out in Appendix FG148.

 There were no questions asked.

 Councillor Chapman proposed, Councillor Manton seconded, and it was **RESOLVED:**

 **To agree the income and expenditure report for1 December 2024 – 31 January 2025.**

**7.FG UPDATES AND INFORMATION**

 Members **NOTED** the following updates:

1. The monthly bank reconciliations have been signed off.

**8.FG EXCLUSION OF PUBLIC AND PRESS**

 Councillor Aldcroft proposed, Councillor Chapman seconded, and it was **RESOLVED:**

 **That in view of the confidential nature of the business about to be transacted which**

 **will involve the likely disclosure of exempt information relating tor establishment**

 **and contractual matters as defined in Part 1 of Schedule 12A, Local Government**

 **Act 1972, and pursuant to the provisions of the Public Bodies (Admissions) to**

 **Meetings) Act 1960, the public and press be temporarily excluded from the meeting**

 **and they are instructed to withdraw.**

**9.FG CONTRACTORS**

 Members considered the requests from the two Councils contractors.

 The Clerk explained what each of the contractors do and their hours worked.

 After a discussion:

 Councillor Aldcroft proposed, Councillor Manton seconded, and it was **RESOLVED:**

 **To accept the request for a pay increase from contractor one with effect from 1 April 2025.**

 Councillor Aldcroft proposed, Councillor Manton seconded, and it was **RESOLVED:**

 **To accept the request for a pay increase from contractor two with effect from 1 April 2025.**

 Members requested a future agenda item to discuss and consider HR Support.

The meeting concluded at 7.43 p.m.

 Signed: ……………………………. Date: …………………………….