

Health & Safety General Policy Statement

Market Drayton Town Council

Finance & General Purposes
Committee

12 February 2026
Appendix FG168

Market Drayton Town Council recognises that it has responsibilities for the health and safety of its workforce whilst at work and others who could be affected by our work activities. We will assess the hazards they face in the course of their work and take action to control those risks to an acceptable, tolerable level.

Our managers and supervisors are made aware of their responsibilities and required to take all reasonable precautions to ensure the safety, health and welfare of our workforce and anyone else likely to be affected by the operation of our business.

This business intends meeting its legal obligations by providing and maintaining a safe and healthy working environment so far as is reasonably practicable. This will be achieved by-

- Providing leadership and adequate control of identified health and safety risks.
- Consulting with employees and workers on matters affecting their health and safety.
- Providing and maintaining safe access to safe plant and safe equipment.
- Ensuring the safe handling and use of substances.
- Providing information, instruction, training where necessary for our workforce, taking account of any who do not have English as a first language.
- Ensuring that all employees and workers are competent to do their work, and giving them appropriate training.
- Preventing accidents and cases of work related ill health.
- Actively managing and supervising health and safety at work.
- Having access to competent advice.
- Aiming for continuous improvement in health and safety performance and management by regular review and revision of this policy.
- The provision of the resource, financial and other, required to make this policy and our health and safety arrangements effective.

We also have a duty to co-operate and work with other employers when we work at premises or sites under their control to ensure the continued health and safety of everyone at work. Similarly, we recognise our duty to co-operate and work with other employers and their workers, when they come onto our premises or sites to do work for us, to ensure the health and safety of everyone at work.

To help achieve our objectives and ensure our employees and workers recognise their duties under health and safety legislation whilst at work, we will also remind them of their duty to take reasonable care of themselves and for others who might be affected by their activities. These duties are explained on first employment, at induction. A Safety Handbook, which sets out their duties and includes specific health and safety rules is provided to every worker.

Our policy, procedures and arrangements will be reviewed annually.

Signature Date

Position

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